

**Town of Nunn Board of Trustees**  
**Regular Meeting**

Thursday January 18th, 2024

6:00 pm

**CALL TO ORDER**

The regular meeting of the Board of Trustees of the Town of Nunn for January 18<sup>th</sup>, 2024 was called to order and presided over by Mayor Cable at 6:04 pm.

**ROLL CALL**

Trustee Amen	Trustee Kaus
Trustee Frederiksen	Trustee Asher
Trustee Smith	Trustee Kelly
Mayor Cable	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve the agenda for January 18<sup>th</sup>, 2024. All in favor, motion carried.

**READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION**

**Motion by** Trustee Smith and seconded by Trustee Amen to forgo the public reading of the minutes for Regular Meeting 12/21/2023. All in favor, motion carried.

**APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION**

*Regular Meeting 12/21/2023*

**Motion by** Trustee Smith and seconded by Trustee Frederiksen to approve the minutes for Regular Meeting 12/21/2023. All in favor, Motion carried.

**APPROVAL TO PAY BILLS**

I. Amounts that were verified:

- Unpaid Bills \$47,547.27
- Payroll \$41,720.93

**Motion by** Trustee Smith and seconded by Trustee Frederiksen to approve and pay the unpaid bills and payroll as of January 18<sup>th</sup>, 2024 for \$47,547.27 and \$41,720.93.

**Roll Call Vote:** Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

**APPROVAL FOR STATEMENT OF FINANCIAL POSITION**

**Motion by** Trustee Smith and seconded by Trustee Asher to accept the Statement of Financial Position as of 1/18/2024.

**Roll Call Vote:** Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

**TOWN CLERK REPORT**

Cathy Payne-Town Clerk

-Kendra and I have been attending demos for software changes for our Water Works program which is the water utility billing. In June of 2024 the software will no longer be supported by AMCS our current provider as they would like us to convert to their new cloud platform. We have the previous Water Works provider at Sequoyah Software that can continue to support Water Works but eventually would like us to convert to their platform. We will provide updates as we know more

-Final Budget submittal to the State of Colorado

-W2's, and 1099's, end of year payroll wrap-up

- Resolution for employee Holiday changes for February meeting
- January 22<sup>nd</sup>-January 29<sup>th</sup>, Election petition submittals and review of registered voters listed
- List of Candidates for 2024 Election
- Drawing for order of candidate listing on ballots will take place at February Work Session
- February Work Session will be the final review for the Fee Schedules for Town and Court

**POLICE REPORT**

Police Chief Rick Florence

- Central Square is up and running, as well as E tickets
- Hiring for 4<sup>th</sup> office is underway
- Tires needed for patrol car \$1,484.00 (already in budget under maintenance)
- Victim services fee \$1,184.00
- Dec. 16<sup>th</sup>-January 15<sup>th</sup>
  - Ault assist in Nunn: 2
  - Nunn assist other agencies: 6
  - Medical calls including mental health: 3
  - Calls of service: 95
- Ordinance 300, All fire pits in ground or portable shall be:
  - No more than 3 feet in diameter or the walls more than 2 feet above ground in height.
  - All fire pits will include a screen or spark arrestor design and will be placed over the fire pit while in use or while it has hot embers
  - \*Continue discussion at 2/1/24 Work Session
- Spoke with a company in Platteville, possible trade in on police vehicle; 2018 SUV with 91K miles, fully equipped and cost is \$15,000.00. They will bring the vehicle up for us to look over, coming from Hudson PD

**COURT CLERK REPORT**

Held January 9<sup>th</sup>, 2024

- 4 Arraignments- 3 paid, 1 payment plan
- 3 Continuances, 1 dismissed, 1 paid, 1 payment plans
- 4 Deferred sentences- all dismissed

Paid citations:	\$1,922.00
Collections:	\$84.75
PD Grant:	\$752.80
VIN Inspections	\$25.00
SXO Registration	\$25.00
December Deposits	<b>\$2,809.55</b>

**MAINTENANCE REPORT**

- We are still working on how to produce the monthly report out of the work order system
- Frozen meter pits, water became a priority, will discuss further in Public Works

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**NEW BUSINESS**

- Contacted Weld County regarding the crossing at CR98, we should be receiving a call back after they have discussed with the State. Mayor Cable received a verbal agreement that CR100 we be reopened and the crossing at 4<sup>th</sup> Street would be closed. If the Railroad agrees to the closing/re opening, the Town of Nunn will need to apply for a grant to pay for a new crossing at CR100. We will continue the conversation at the 2/1/24 Work Session

**OLD BUSINESS**

**PLANNING AND DEVELOPMENT**

- Clayton Homes would like to proceed but the attorney is still reviewing the development agreement

**PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)**

-Mayor Cable received proof of liability insurance for the climber who would install the repeater, as well as information regarding the equipment that will be installed. This will be added to the IGA and then the Board can review at the 2/1/2024 Work Session

-Community canvassing will take place this Saturday, will be conducted by Trustees Asher, Amen, and Kelly

**PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)**

1. Trustee Smith spoke with Xcel after the most recent outage, they did identify the source of the flickering and outage

2. Review and approve generator install for the Water Tower

The Water Tower did lose power, as a result some equipment was damaged. Heat at the Tower is electric therefore the back-up power must be from an electric power source. In addition to losing power for about 6 hours, the extremely cold temperatures caused some areas to freeze. We also need to look at providing battery backup for the Scata equipment so that it can communicate to us if it has lost power or if its intermittent. We will also need to purchase/ rent a propane tank, pour a concrete pad and install a fence around the generator. These items are in addition to purchasing the generator and 2 injection pumps. We believe the primary pump and back up pump were damaged and will need replaced, we do not have a quote today, possibly \$13,000.00 per pump

**Motion by** Trustee Kelly and seconded by Trustee Asher to approve the generator install in its completion not to exceed \$25,000.00.

**Roll Call Vote:** Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes  
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

**PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)**

-Update from Share house/Chris Selvey, providing food to 40-50 households weekly, that has increased from 35. They also provided 60 holiday boxes for Thanksgiving and 79 boxes for Christmas. Thankful for the Towns support and allowing to assist those in need

**FINANCE/BUDGET/PERSONNEL/GRANTS**

-Effective in 2026 all household recycling costs will be 100% reimbursed by the State of Colorado.

-We will wait until the 3<sup>rd</sup> round to submit our application for the Tree Dump recycle grant, won't have to break up into 2 phases. Grant application opens from April-June, funding within 6 months

-BRICK grant sent in, notified that we are missing some information, Trustee Asher will correct that and re submit

-Grant for Patrol car through USDA, they suggested this program isn't a good fit for us, due to our cash on hand.

-Still gathering quotes for the Emergency siren/shelter grant

**PUBLIC COMMENTS**

**Motion by** Trustee Kelly and seconded by Trustee Kaus to adjourn Regular Board meeting of January 18<sup>th</sup>, 2024 at 6:43 pm. All in favor, motion carried.

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Mayor Jordan Cable

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Deputy Clerk Kendra Minch