

Town of Nunn Board of Trustees

Regular Meeting

Thursday November 21st, 2024

6:00 pm

CALL TO ORDER

The regular meeting of the Board of Trustees for the Town of Nunn for November 21st, 2024 was called to order and presided over by Mayor Cable at 6:06 pm.

ROLL CALL

Trustee Smith	Trustee Kelly
Trustee Kaus-absent	Trustee Asher
Trustee McSwain	Trustee Buxton
Mayor Cable	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as read.

All in favor, motion carried.

NEW BUSINESS

Presentation of appreciation plaque to former Trustee Jim Amen

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Regular Meeting 10/17/2024.

All in favor, motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Regular Meeting 10/17/2024.

Motion by Trustee Smith and seconded by Trustee Kelly to approve the minutes for Regular Meeting 10/17/2024.

All in favor, motion carried.

APPROVAL TO PAY BILLS

Amounts that were verified:

- Unpaid Bills \$43,147.72
- Payroll \$41,412.63

Motion by Trustee Smith and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of November 21st, 2024 for \$43,147.72 and \$41,412.63.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

APPROVAL FOR STATEMENT OF FINANCIAL POSITION

Motion by Trustee Smith and seconded by Trustees Kelly/McSwain to accept the Statement of Financial Position as of November 21st, 2024.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

- Weld County Elections, electrical issue with the gym on first day, their back up system supported operations until the problem was resolved A bad breaker was diagnosed and replaced by Tomahawk electric on Friday evening.
- We are including electrical improvements for the community center with the CDBG grant application
- Plant investments and water share update: We are not able to purchase any plant investments until we sign a new water services agreement with North Weld Water. The Town attorney is reviewing the most recent template provided by North Weld on 10/29/2024. We will need to move purchases of water shares and plant investments to 2025. We need to meet with North Weld and Town engineer before we proceed. The additional funding approvals that we were going to need to complete this year from general fund to water fund and additional water fund allocations will have to be utilized by the end of next year
- Schedule Board of Trustees and Town employee Christmas dinner for week of December 9th, 2024
- I will be out of the office during the week of Thanksgiving, will have my personal cell phone if needed
- We will complete the 2025 budget in December once we receive the final mill levy from Weld County

Work Session and Regular meeting for December will be held together on Thursday December 12th, 2024; Trustee McSwain will not be here.

Motion by Trustee Smith and seconded by Trustees Kelly/McSwain to approve moving the Work Session of December 5th, 2024 and Regular Meeting of December 19th, 2024 to one meeting on December 12th, 2024.

All in favor, motion carried.

Trustee and Employee Christmas dinner will also take place either before/after the meeting on December 12th, 2024

POLICE REPORT

Rick Florence-Police Chief

- Our new officer has 4 weeks left of academy
- We were awarded \$90,000.00 for the safer streets grant
- Might have a potential applicant for the law officer opening
- I will attend a leadership class in January/February 2025, cost is covered by a grant (\$3,800.00)
- There was a death that took place at Soaring V Fuels, everything has been sent to the DA
- Submitted an application for an MDT grant
- Medical- 3, AOA- 5, total calls for service 144

COURT CLERK REPORT

Court date November 12th, 2024

Arraignments: 3 on docket, 3 paid

Payment Arrangements: 3 due, 3 paid

Paid citations:	\$1,750.00
VIN Inspections:	\$25.00
SXO:	\$50.00
October deposits	\$1,825.00

MAINTENANCE REPORT

Report provided to Board members for review

Kyle not present

-Large hole on Logan Ave. in front of post office

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

OLD BUSINESS

1. Variance request for parking at 556 Lincoln Ave., 3 work vehicles in addition to 5 personal vehicles

Motion by Trustee Smith and seconded by Trustee Kelly to approve variance request for 556 Lincoln Ave.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-No, Trustee Buxton-Yes, Mayor Cable-Yes

PUBLIC COMMENTS

PLANNING AND DEVELOPMENT

FINANCE/BUDGET/PERSONNEL

PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)

-Repeater is up and running

PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)

1. Quality Well and Pump, \$3,919.55 bid to scope under tower well casing for damage

Motion by Trustee Smith and seconded by Trustee Kelly/Buxton to approve spending \$3,919.55 to scope the under tower.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton- Yes, Mayor Cable-Yes

PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)

-Town Christmas Party will be on Saturday Dec. 14th, 2024 from 6-9 pm

-Working on gathering grant information

GRANTS

1. CDBG grant application, improvements for Community Center; lighting, ceiling tiles, flooring, painting

-gathering quotes, have to submit by end of December

-they highly encourage we show a commitment by providing matching funds, we suggest \$10,000.00

Motion by Trustee Smith and seconded by Trustee Buxton to submit CDBG grant application.

All in favor, motion carried.

2. \$10,000.00 match for CDBG grant

Motion by Trustee Smith and seconded by Trustees Kelly/McSwain to approve providing \$10,000.00 match.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton, Mayor Cable-Yes

3. Create grant committees for FEMA Bric-Master Drainage and Safe Streets, each are a 3-year commitment.

-At this time no one offered to be on a committee, need committee chair for each, not Trustee Asher

Motion by Trustee Smith and seconded by Trustee Kelly to create a committee for FEMA Bric and Safer streets.

All in favor, motion carried.

Trustee Kelly looking into a GoCo grant and a grant to assist with veteran's memorial

Town Clerk will create additional checking account for grant tracking in town software

ITEMS TABLED UNTIL NEXT WORK SESSION

PUBLIC COMMENTS

Motion by Trustee Smith and seconded by Trustee Kelly to adjourn the Regular Board meeting of November 21st, 2024 at 6:39 pm. All in favor, motion carried.

Mayor Jordan Cable

Deputy Clerk Kendra Minch