

TOWN OF NUNN
Thursday November 7th, 2024
Work Session
6:00 pm

A STUDY SESSION OF THE TOWN BOARD, WHICH IS OPEN TO THE
PUBLIC AT THE NUNN COMMUNITY CENTER BOARD MEETING ROOM

CALL TO ORDER

The Work Session of the Board of Trustees for the Town of Nunn for November 7th, 2024 was called to order and presided over by Pro tem Kaus at 6:00 pm.

ROLL CALL:

Trustee Smith	Trustee Kelly
Trustee Asher	Trustee McSwain
Pro tem Kaus	Mayor Cable- absent

DISCUSSION:

1. Variance request for overnight parking at 556 Lincoln Ave.- owner Scot Gorter present
 - 5 personal vehicles, then at night and on weekends an additional 3 company vehicles are present
 - all vehicles personal and work are licensed and insured
 - all vehicles are parked within my property lines
 - neighbor to the north has been frustrated with all the vehicles
 - working on removing tree stumps to provide additional parking areas in the front
 - Trustee Smith requests some area between the road and vehicles for when we are grading the road, we understand the set back is minimal at this property
 - Board will vote on the variance request at the 11/17/2024 Regular Meeting
2. Budget discussion, process of employee performance evaluation and cost of living- Trustee Asher
 - Employee evaluations have not been completed consistently, specifically for Department heads. This has not been done since Mayor Tinsley
 - We all need to be responsible to evaluate our staff, provide feedback, and determine increases in pay if applicable. A process/procedure needs created for who/what/when regarding evaluations. The Board will handle evaluations for Cathy and Kyle and they would handle employees within their department. Cathy is HR for the town so she needs to be involved with all evaluations
 - Cost of living and performance increase should be handled separately. 2025 budget includes increase of 10% for employees across the board, but that can be adjusted and separated
 - National average is about 3-5 %
 - Board agrees to break out cost of living increase and merit
 - Evaluations still need to be completed whether even if pay increase isn't available. Employees need to understand Employers expectations and be allowed feedback and discussion.

COMMITTEE UPDATES:

Planning & Development:

Finance/Budget/Personnel:

-We will finalize budget in early December once we receive the final mill levy figure

Public Safety:

- All trustees provided with an update that goes in their emergency operations binder
- Mitch will be finished with academy on 12/18/2024
- We received a grant to send another person through Academy, or we hire a post certified individual

Public Works:

- Cemetery shed is near completion
- Volunteers filled in holes and painted fence up at cemetery
- will put up flags for Veterans Day
- Trustee Kaus did get a verbal quote for Microsoft 365 licenses, \$432.00 per person/per year
 - does not include support
 - who truly needs the program, not all 11 people
 - State of Colorado hosts our website, are there options for email system through State
 - Replace/upgrade Trustee laptops
- Need to schedule leak detection, previous one was conducted during warm months

Public Outreach/Events

- Blood Drive 11/8/2024 from 12-5 pm, need 5 tables and 15 chairs
- Christmas Party 12/14/2024
- Community Center had a breaker issue during elections, Christmas party should not create a strain on power

Grants:

1. CDBG grant application-Review Committee Meeting 10/24/24
2. BRIC- Review of mitigation strategy

Motion by Trustee Smith and seconded by Trustee Kelly to adjourn at 6:56 *pm*

Mayor Jordan Cable

Deputy Clerk Kendra Minch