

**Town of Nunn**  
**Thursday December 12th, 2024**  
**Work Session**  
6:00 pm

A STUDY SESSION OF THE TOWN BOARD, WHICH IS OPEN TO THE  
PUBLIC AT THE NUNN COMMUNITY CENTER BOARD MEETING ROOM

**CALL TO ORDER**

The Work Session of the Board of Trustees for the Town of Nunn for December 12, 2024 was called to order and presided over by Mayor Cable at 6:00 pm.

**ROLL CALL:**

Trustee Smith	Trustee Kelly-absent	
Trustee Kaus	Trustee Asher	
Trustee McSwain-absent	Trustee Buxton	Mayor Cable

**Discussion:**

1. Highway 85 Trust lot line adjustment request, Brian Bannister present
  - Requesting to adjust the northern property lot line which increases that parcel to 2 ½ acres
  - Adding an additional access, and he does own both parcels

Close Work Session at 6:01pm

**Town of Nunn**  
**Thursday December 12th, 2024**  
**Regular Meeting**  
6:00 pm

**CALL TO ORDER**

The regular meeting of the Board of Trustees for the Town of Nunn for December 12th, 2024 was called to order and presided over by Mayor Cable at 6:02 pm.

**ROLL CALL**

Trustee Smith	Trustee Kelly-absent	
Trustee Kaus	Trustee Asher	
Trustee McSwain-absent	Trustee Buxton	Mayor Cable

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion by** Trustee Smith and seconded by Trustee Asher to amend agenda by adding the vote for Highway 85 Trust lot line adjustment and vote for employee cost of living increase to New Business as items #1 and #2.

All in favor, motion carried.

**Motion by** Trustee Kaus and seconded by Trustee Asher to approve the agenda as amended.

All in favor, motion carried.

**READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION**

**Motion by** Trustee Smith and seconded by Trustee Kaus to forgo the public reading of the minutes for Work Session 11/7/2024, Special Meeting 11/15/2024, and Regular Meeting 11/21/2024.

All in favor, motion carried.

**APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION**

*Work Session 11/7/2024, Special Meeting 11/15/2024, and Regular Meeting 11/21/2024*

**Motion by** Trustee Smith and seconded by Trustees Kaus/Buxton to approve the minutes for Work Session 11/7/2024, Special Meeting 11/15/2024, Regular Meeting 11/21/2024. All in favor, motion carried.

**APPROVAL TO PAY BILLS**

Amounts that were verified:

- Unpaid Bills \$27,691.57
- Payroll \$39,097.34

**Motion by** Trustee Smith and seconded by Trustee Buxton to approve and pay the unpaid bills and payroll as of December 12th, 2024 for \$27,591.57 and \$39,097.34

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton- Yes, Mayor Cable-Yes

**APPROVAL FOR STATEMENT OF FINANCIAL POSITION**

**Motion by** Trustee Smith and seconded by Trustee Asher to accept the Statement of Financial Position as of November 21st, 2024.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

**TOWN CLERK REPORT**

Cathy Payne-Town Clerk

-Budget, Grants and end of year prep

-Kendra, Deputy Clerk,

-Schedule water meeting in January

-do we want to move Work Session for January due to the office being closed on 1/1/2025? Everyone is in agreement, Work Session will take place on 1/9/2025, Regular Meeting 1/23/2025. Immediately following work session on 1/9/2025 we will have the New Years dinner for Town employees, Board members.

**COURT CLERK REPORT**

Court date December 3rd, 2024

**Arraignments:** 3 on docket, 1 FTA, 2 paid, 2 deferred sentences dismissed

Paid citations:	\$1,260.00
VIN Inspections:	\$50.00
Grant:	\$1,870.39
PD Report:	\$5.00
<b>November deposits</b>	<b>\$3,185.39</b>

**MAINTENANCE REPORT**

\*Maintenance report provided to the Board

-Kyle not in attendance

-Will review quotes for leak detection and ducting at Town Hall during 1/9/2025 Work Session

**POLICE REPORT**

Rick Florence-Police Chief

-Will present stats for 2024 at the January meeting, about 1,600 calls for service for the year

-We have 4 finger print readers coming in from the State

-Waiting to hear about the MDT grant

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

-Jenny Johnson asked about Wreaths across America, Saturday at 9am, volunteers will hang wreaths

-Yes, we are still planning to do a veteran’s memorial

## NEW BUSINESS

1. Lot line adjustment for Brian Bannister  
**Motion by** Trustee Smith and seconded by Trustee Buxton to approve lot line adjustment for parcels numbered 045528200004 and 045528300002.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
2. 3% cost of living increase for all employees, no pay increase in 2024  
-Additional merit increase possible after individual employee performance reviews are conducted  
-Agenda was amended to include this vote, budget for 2025 only stated a possible merit increase  
-No, this will not raise property tax, the Boards goal is to never increase property tax, possibly sales tax  
**Motion by** Trustee Smith and seconded by Trustee Buxton to approve 3% cost of living increase for all employees.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
3. **Adopt Resolution 2024-12, A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAY THE COSTS OF THE GOVERNMENT FOR THE TOWN OF NUNN, COLORADO, FOR THE 2025 BUDGET YEAR.**  
**Motion by** Trustee Smith and seconded by Trustees Buxton/Kaus to adopt Resolution 2024-12.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
4. **Adopt Resolution 2024-13, A RESOLUTION SUMMARIZING EXPEDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF NUNN, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2025 AND ENDING THE LAST DAY OF DECEMBER, 2025.**  
**Motion by** Trustee Smith and seconded by Trustee Buxton to adopt Resolution 2024-13.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
5. **Adopt Resolution 2024-14, A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES FOR THE TOWN OF NUNN, COLORADO, FOR THE 2025 BUDGET YEAR.**  
**Motion by** Trustee Smith and seconded by Trustee Kaus to adopt Resolution 2024-15.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

## OLD BUSINESS

### PUBLIC COMMENTS

#### PLANNING AND DEVELOPMENT

Terry Younglove offered to come speak with the board about bringing in new business or restaurant to Town. He was very instrumental in the Dollar Store and restaurant being built in Pierce. Something for the board to keep in mind, would bring in additional tax revenue. The only commercial property available would be on the east side of Highway 85, is he willing to invest in the infrastructure necessary to support a business.

#### FINANCE/BUDGET/PERSONNEL

**Motion by** Trustee Smith and seconded by Trustee Buxton to approve audit engagement with Tim Chavies & Associates.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

**PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)**

- Repeater up and running, working well and has increased communication coverage
- Denise Bradshaw sent out a list of upcoming training opportunities

**PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)**

**PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)**

**GRANTS**

- Signed contract for master drainage grant
- Cathy, Town Clerk, and Trustee Tashia will review Safer Streets grant contract
- CDBG, waiting for engineering data
- Chlorine injector grant submitted
- Should hear on the RCE grant by end of the month

**ITEMS TABLED UNTIL NEXT WORK SESSION**

**PUBLIC COMMENTS**

Per Mayor Cable, Thank you to all employees and board members for your hard work and dedication to the town this past year. We've applied and received more grant money than we ever have. Happy Holidays to everyone.

**Motion by** Trustee Smith and seconded by Trustee Asher to adjourn the Regular Board meeting of December 12th, 2024 at 6:31 pm. All in favor, motion carried.

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Mayor Jordan Cable

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Deputy Clerk Kendra Minch