

Town of Nunn Board of Trustees
Regular Meeting

Thursday December 21st, 2023

6:00 pm

CALL TO ORDER

The regular meeting of the Board of Trustees of the Town of Nunn for December 21st, 2023 was called to order and presided over by Mayor Cable at 6:06 pm.

ROLL CALL

Trustee Amen	Trustee Kaus
Trustee Frederiksen	Trustee Asher
Trustee Smith	Trustee Kelly- absent
Mayor Cable	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Amen to approve the agenda for December 21st, 2023. All in favor, motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Frederiksen and seconded by Trustee Smith to forgo the public reading of the minutes for Work Session/Public Hearing/Regular Meeting 11/30/2023, Work Session/Special Meeting 12/07/2023. All in favor, motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Work Session/Public Hearing/Regular Meeting 11/30/2023, Work Session/Special Meeting 12/07/2023

Motion by Trustee Smith and seconded by Trustee Frederiksen to approve the minutes for Work Session/Public Hearing/Regular Meeting 11/30/2023 and Work Session/Special Meeting 12/07/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS

1. Amounts that were verified:

- Unpaid Bills \$38,374.17
- Payroll \$43,925.67

Motion by Trustee Smith and seconded by Trustee Frederiksen to approve and pay the unpaid bills and payroll as of 12/21/2023 for \$38,374.17 and \$43,925.67.

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

APPROVAL FOR STATEMENT OF FINANCIAL POSITION

Motion by Trustee Smith and seconded by Trustee Asher to accept the Statement of Financial Position as of 12/21/2023.

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

I received the final certification of valuation from Weld County so we are able to proceed with adoption of the mill levy certification for the Town of Nunn and adoption of the 2024 Budget. There may be changes provided from DOLA in April 2024 that may require amendments to the adopted budgets.

The deadlines for certifications from county and local governments have been extended to January, but the final submittal to the State for the Town of Nunn 2024 Budget submittal has not changed from January 31, 2024.

The Town of Nunn will be conducting an election in April of 2024. I will provide information for petitions and signatures for those that may want to be candidates.

POLICE REPORT

Police Chief Rick Florence

Megan has been working on NIBR's, she has us updated to the middle of 2023.
Speed box was placed in the 300 block of Lincoln, average speed was 22 mph, with an average of 79 cars per week.
Officer Rhys-Moore is on her own as of Dec. 23rd.

Central Square should be active by mid-January, we have completed several hours of training.

Dates: November 16- December 15

- Ault assist in Nunn: 2
- Nunn assisting other agencies: 7
- Business checks: 24
- Medical calls: 2
- Calls for service: 87
- Total: 122

COURT CLERK REPORT

December court was cancelled due to citations being paid ahead of the court date. The remaining unpaid citation was continued to January 9th, 2024 court date.

Paid citations:	\$995.00
Collections:	\$540.00
PD Grant:	\$746.00
PD Tahoe sale	\$999.00
November Deposits	\$3,280.00

MAINTENANCE REPORT

- *We are still working on how to produce the monthly report out of the work order system
- Reset a couple meter pits and fixed a hydrant
- Met with Maguire Iron, possible tank options for the future
- Trimble has arrived, meeting next week to learn how to set up
- Lead/Copper maps and data submitted to the State

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

1. Adopt Resolution 2023-08, *A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023 TO HELP DEFRAY THE COSTS OF THE GOVERNMENT FOR THE TOWN OF NUNN, COLORADO FOR THE 2024 BUDGET YEAR.*

Motion by Trustee Smith and seconded by Trustee Amen to Adopt Resolution 2023-08.
Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Adopt Resolution 2023-09, *A RESOLUTION SUMMARIZING EXPEDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF NUNN, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY 2024 AND ENDING THE LAST DAY OF DECEMBER 2024.*

Motion by Trustee Smith and seconded by Trustee Asher to Adopt Resolution 2023-09.
Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

OLD BUSINESS

PLANNING AND DEVELOPMENT

-Waiting for Clayton Homes to provide proof of additional water shares to the Town of Nunn, Town attorney is reviewing their development agreement. Currently have 1 water share (4 households) has been parked with Town for over 3 years, need to start thinking about how we incorporate that into our water system. We need to work with North Weld to keep within our allocations.

FINANCE/BUDGET/PERSONNEL/GRANTS

-Plan on discussing current fee schedule at January 4th Work Session
-Also need to plan a Water Committee Meeting after we receive the January bill from North Weld. We have received conflicting reports that their fees will increase, we also need to review our tap fees.
-Extremely tight budget in 2024, need to look at any/all grants, especially for the Police Dept.

PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)

-Trustee Asher did submit the Brick grant, gathered almost all quotes needed for the storm shelter/siren grant.
-Looking into classes offered by FEMA
-Amateur Radio Emergency response group looked at tower regarding repeater install, frequencies won't interfere
-Muni code: Trustee Frederiksen working on chapter 9 with Chief Florence, was not reviewed previously. Muni code should be done in March, then it will be presented back to the Board for final approval and adoption.
-Trustee Asher and Mayor Cable will be going door to door in January for an emergency management survey

PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)

-Trustee Smith received update from Xcel, they have made changes and improvements that will hopefully help mediate some of our issues. This is a temporary stop gap until after the Husky substation is operational in Ault, they will re-evaluate and possibly make improvements closer to Nunn.
-Trustee Kaus will be contacting .gov again, they are accepting applications again starting 1/24/2024

PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)

-Senior lunch closed until after the new year, had a recent inspection, all went well
-Veterans wreaths, about 14 people showed up to help with placing wreaths
 -someone did trip on a prairie dog hole, can we put up a sign warning of the holes
-Town Christmas party went well, turnout was good

*Letter of appreciation presented to Officer Walker and Office Rhys-Moore
*Letter of congratulations presented to Heather Cullup for her EMT certification

PUBLIC COMMENTS

Is Board approval required to store items on an empty lot?

-A resident must come to the Board to request placing anything on an empty lot, for example, a barn, garage, Connex; where no house is present. The Board issued one variance to a property owner, with a share of water but no house built, to build a storage building.

Motion by Trustee Smith and seconded by Trustee Amen to adjourn Regular Board meeting of December 21st, 2023 at 7:05 pm. All in favor, motion carried.

Mayor Jordan Cable

Deputy Clerk Kendra Minch