

Town of Nunn
Marijuana Licensing Authority
Regular Meeting
Thursday February 20th, 2025
6:00 pm

Marijuana Licensing Authority

CALL TO ORDER

The Marijuana Licensing Authority for the Town of Nunn for February 20th, 2025 was called to order and presided over by Mayor Cable at 6:01 pm.

ROLL CALL

Trustee Smith	Trustee Kelly	Trustee Kaus-absent	
Trustee Asher	Trustee McSwain	Trustee Buxton	Mayor Cable

1. Review local licensing renewal application for Dolce Vita, Medical Cultivation facility #403R-02007
Trustee Asher requests 3 corrections on application; single box checked at top, “yes” to revisions and initial next to note on last page.
Motion by Trustee Smith and seconded by Trustee Kelly to approve local license renewal for Dolce-Vita #403-02007, contingent upon 3 corrections.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee Buxton- Yes, Trustee McSwain-Yes, Mayor Cable-Yes
 2. Review local licensing renewal application for NoCo Farms LLC., Retail Cultivation facility #403R-01387
Motion by Trustee Smith and seconded by Trustees Buxton/Kelly to approve local license renewal for NoCo Farms LLC. #403R-01387.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes
 3. Review local licensing renewal application for Spcy Canna LLC., Retail Cultivation facility #403R-01263
Motion by Trustee Smith and Trustee Kelly to approve local license renewal for Spcy Canna LLC. #403R-01263.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
- Motion by** Trustee Smith and seconded by Trustee Kelly to adjourn the Marijuana Licensing Authority at 6:06 pm. All in favor, motion carried.

Regular Meeting

CALL TO ORDER

The regular meeting of the Board of Trustees for the Town of Nunn for February 20th, 2025 was called to order and presided over by Mayor Cable at 6:15 pm.

ROLL CALL

Trustee Smith	Trustee Kelly	
Trustee Kaus (present at 6:20pm)	Trustee Asher	
Trustee McSwain	Trustee Buxton	Mayor Cable

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended for February 20th, 2025. Amended to include discussion, possible vote, regarding new email system under technology.
All in favor, motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Special Meeting 1/14/2025, Marijuana Licensing Authority/Regular Meeting 1/23/2025, Work Session 2/6/2025.

All in favor, motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Special Meeting 1/14/2025, Marijuana Licensing Authority/Regular Meeting 1/23/2025, Work Session 2/6/2025

Motion by Trustee Smith and seconded by Trustee Kelly to approve the minutes listed above.

All in favor, motion carried.

APPROVAL TO PAY BILLS

Amounts that were verified:

- Unpaid Bills \$47,697.17
- Payroll \$40,140.53

Motion by Trustee Smith and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of February 20th, 2025 for \$47,697.17 and \$40,140.53

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes

APPROVAL FOR STATEMENT OF FINANCIAL POSITION

Motion by Trustee Smith and seconded by Trustee Buxton to accept the Statement of Financial Position as of February 20th 2025.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

-Attended grant meetings for Safer Streets, FEMA/Bric and CDBG

-Set up Bidnet.com for requests, proposals for the Town of Nunn, required for Federal funded grants

-Completed filings: HUTF, Payback Colorado

-Working on IRS and 2024 audit information

*Notified that IRS will not be coming

Kendra Minch-Deputy Clerk

-January water loss 601,100 gallons

-Nexbillpay and Sequoyah

-we were able to set up to charge customers paying by credit card, and no charge for ACH

-auto pay will run on 9th of the month

-Town of Rico (half our size) 60% paperless, 70% auto pay with Sequoyah

-Resident on 2nd Street inquiring if 2nd Street has been turned over to the town for maintenance. Also, has concerns about large property south of 2nd Street and extends to 4th Ave., regarding mowing and fire mitigation

*Town will attempt to contact resident at 4th/29th regarding possibly mowing a fire break around exterior

*Town to send demand letter describing requirements of road condition prior to turning over to Town

POLICE REPORT

Rick Florence-Police Chief

-Office Stein will be on his own starting March 2, 2025

-Attended CACP training in Broomfield for new chiefs

-Attended 3 days of leadership class, final 2 days held in March

-Took delivery of the 2020 Tahoe and got rid of 2016 explorer

-Took delivery of 2 rifles we ordered and sold the 3 older rifles for \$750.00 each

-Received fingerprint readers from CBI, no charge

-Calls; 3 medical, 6 AOA, calls for service 167

*Need to create policy for using finger print readers, reviewing other towns policy

*Blue envelope/sticker program, used to identify people with autism or other at-risk individuals

COURT CLERK REPORT

Court date February 11th

Arraignments: 5 on docket; 1 paid, 2 payment plans, 2 deferred sentences dismissed

Paid citations:	\$1,045.00
VIN Inspections:	\$50.00
SXO Registration	\$75.00
PD Reports	\$75.00
January 2025 deposits	\$1,245.00

MAINTENANCE REPORT

***Report provided to the Board**

- Colegate is working on the new ducting
- Meeting with Colorado Tree Coalition 2/21/2025

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

-no members of the public in attendance

NEW BUSINESS

1. Lisa Bugbee, new director of Northern Plains Public Library (Ault, Pierce, Nunn, Carr)
 - survey to complete, public needs, Town will post
 - public computers and printing available
2. Resolution 2025-04 Regular Fee schedule, amending to include citation credit card processing fee
Motion by Trustee Smith and seconded by Trustee Kelly to adopt Resolution 2025-04.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
3. Resolution 2025-05 Resolution Establishing Grant signing authority
Motion by Trustee Smith and seconded by Trustee Kelly to adopt Resolution 2025-05.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Asher-Present, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

OLD BUSINESS

1. Vote, ROW for agriculture road access off County Road 98, 47995 CR 29, Fawn Leaf present
Motion by Trustee Smith and seconded by Trustee Kaus to approve right of way.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
2. Email account update
 - Microsoft, townofnunncoco.gov address
 - previous EZ link emails available for as long as we need, goal is a smooth transition and ample training
 - cost is \$100.00 per 5 email accounts, per year
 - PD email will remain on their own .gov

PUBLIC COMMENTS

-no members of the public in attendance

PLANNING AND DEVELOPMENT

FINANCE/BUDGET/PERSONNEL

PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)

PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)

1. Review Colegate Heating quote for furnace replacement at Town Hall
Motion by Trustee Buxton and seconded by Trustee Kaus approve spending \$2,000.00 to replace furnace.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
2. Quality Well & Pump quote for repairs to under tower well
Motion by Trustee Smith and seconded by Trustees Kelly/Kaus to approve Quality Well & Pump repairs for a total of \$75,100.41, out of savings.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes
3. Community garden committee, sub-committee of Public Works, chair is Trustee Buxton
Motion by Trustee Smith and seconded by Trustee Kelly to approve community garden committee.
All in favor, motion carried.

PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)

GRANTS

1. Master Water Plan grant, evaluate our water system, future infrastructure needed
-Obtained bid from engineer
-80/20 labor match
-\$13,728.00 cash match
Motion by Trustee Smith and seconded by Trustee Kelly to approve grant submittal and \$13,728.00 match.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes

ITEMS TABLED UNTIL NEXT WORK SESSION

PUBLIC COMMENTS

-no members of the public in attendance

Motion by Trustee Smith and seconded by Trustee Kelly to adjourn the Regular Board meeting of February 20th, 2025 at 6:45 pm. All in favor, motion carried.

Mayor Jordan Cable

Deputy Clerk Kendra Minch