

**Town of Nunn Board of Trustees**

*Regular Meeting*

Thursday August 15th, 2024

6:30 pm

**CALL TO ORDER**

The regular meeting of the Board of Trustees for the Town of Nunn for August 15th, 2024 was called to order and presided over by Pro Tem Kaus at 6:11 pm.

**ROLL CALL**

Trustee Amen-absent	Trustee Kelly
Trustee McSwain	Trustee Asher
Trustee Smith	Pro Tem Kaus
Mayor Cable (via zoom)	

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion by** Trustee Smith and seconded by Trustee Asher to amend the agenda, by removing the presentation to JB Sittner as it was presented during the Work Session. All in favor, motion carried.

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended for August 15th, 2024. All in favor, motion carried.

**READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION**

**Motion by** Trustee Smith and seconded by Trustees Asher/Kelly to forgo the public reading of the minutes for Work Session 7/11/2024, Regular Meeting 7/18/2024. All in favor, motion carried.

**APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION**

*Work Session 7/11/2024, Regular Meeting 7/18/2024*

**Motion by** Trustee Smith and seconded by Trustees Asher/Kelly to approve the minutes for Work Session 7/11/2024 Regular Meeting 7/18/2024. All in favor, motion carried.

**APPROVAL TO PAY BILLS**

Amounts that were verified:

- Unpaid Bills \$35,192.78
- Payroll \$44,543.59

**Motion by** Trustee Smith and seconded by Trustee Asher to approve and pay the unpaid bills and payroll as of August 15th, 2024 for \$35,192.78 and \$44,543.59.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Pro Tem Kaus-Yes, Mayor Cable-Present

**APPROVAL FOR STATEMENT OF FINANCIAL POSITION**

**Motion by** Trustee Smith and seconded by Trustee Kelly to accept the Statement of Financial Position as of August 15th, 2024.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Pro Tem Kaus-Yes, Mayor Cable-Present

**TOWN CLERK REPORT**

Cathy Payne-Town Clerk

-CIRSA property survey and audit is complete Received 100% rating for all departments evaluated. (Admin, PD, and Public Works)

-Attended BRIC, FEMA grant meetings with Trustee Asher

- Attended RR Crossing elimination grant meetings with Trustee Asher and Trustee Kaus
- Budget prep for 2025 will begin at the September 5<sup>th</sup> Work Session. Please prepare lists for your anticipated items that need to be included for 2025.
- Kendra (Deputy Clerk) attended Municipal Clerk Institute in mid-July
  - Kendra requested to make a presentation to the Board at a future meeting, learned a lot of new info, ideas and how we can implement them

**POLICE REPORT**

- Prepared by Rick Florence-Police Chief, presented by Trustee Asher
- We are fully approved on the Life Bridge program for hiring veterans, saving the town around \$25,000.00 with the hiring of our new officer.
- The new officer starts the academy on August 26<sup>th</sup>
- No problems with the CIRSA audit
- We continue to make purchases from the Training grant from POST
- We are in the final review stages of the Officer retention and training grant.
- Calls:
  - Medical- 1
  - Ault assists- 7
  - Co- responder- 1
  - Calls of service- 98

**COURT CLERK REPORT**

August 13th, 2024

**Arraignments:** 6 on the docket

Paid citations:	\$1,855.00
VIN Inspections:	\$75.00
Police Reports:	\$45.00
SXO registration:	\$100.00
<b>August 2024 deposits</b>	<b>\$2,075.00</b>

- Kendra clarified that the initial fee for SXO registration is \$50.00, then \$25.00 there after

**MAINTENANCE REPORT**

- We've been busy, CIRSA audit went well
- Prepping for Nunn days
- Weld County did blade CR 31 and CR 98, we will pay for the dust suppressant
- Finally received all the signs we ordered

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

**NEW BUSINESS**

**OLD BUSINESS**

**PUBLIC COMMENTS**

**PLANNING AND DEVELOPMENT**

**FINANCE/BUDGET/PERSONNEL**

- Cathy will email a copy of the 2024 budget and costs through July, Trustees can review, we have accounted for 2 million dollars in grants for 2024 that will most likely not get awarded this year

**PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)**

- Free online classes by Co-Train, for ICS and NIMS; Rick and Trustee Asher have already completed some classes

- Denise Bradshaw suggested the Town hold an emergency response drill for staff and community
- Sue Frederiksen still has a key for the emergency shelter, everyone agrees that she can keep the key and help open the shelter if needed. Trustees Asher and Smith also have keys, notate in Emergency response plan.
- Weld County asked if Nunn would be willing to hold a blood drive, yes!

**PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)**

1. Trustee Smith obtained an emergency contact for Xcel in the event of down lines, fires, trees on wires or arching wires. The information was passed along to the PD.
2. **Motion by** Trustee Smith and seconded by Trustee Kelly to approve spending up to \$5,300.00 for the mini split bid by Pride Mechanical for heat/ac for the Public Works office.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Pro Tem Kaus-Yes, Mayor Cable-Present
3. **Motion by** Trustee Smith and seconded by Trustee McSwain to approve up to \$12,000.00 for dust suppressant application prior to Nunn Days.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Pro Tem Kaus-Yes, Mayor Cable-Present
4. **Motion by** Trustee Smith and seconded by Trustee Kelly to approve spending up to \$2,000.00 for new trash cans and recycle can for the park, prior to Nunn Days.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Pro Tem Kaus-Yes, Mayor Cable-Present
5. The newer Dodge truck is displaying transmission codes and Kyle will take to a shop for an estimate of repairs. No motion needed since this is just a quote.

**PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)**

- National Night Out was a success, met new members of the community; Thanks to Nunn FD, Weld County Posse
- Nunn Days banners are done, ready to be hung up; flyers are going out this weekend
- Kendra will include Nunn Days events in the September newsletter
  - Community Dinner will be served by Highland FFA, proceeds going to FFA

**GRANTS**

-RR Crossing elimination grant would fund study to determine whether or not to re-open CR 100 and close another crossing. The State is reaching out to the RR and CDOT, with a possible letter of support from congressman Lopez.

1. **Motion by** Trustee Smith and seconded by Trustee Asher to approve Safer Streets letter of commitment for Weld County Grant. All in favor, motion carried.
2. **Motion by** Trustee Smith and seconded by Trustee Kelly to approve MOU for FEMA Bric grant. All in favor, motion carried.

**ITEMS TABLED UNTIL NEXT WORK SESSION**

**PUBLIC COMMENTS**

-Joe Slatterly, regarding solar project in the industrial park, proposing that Xcel improve infrastructure to accept power. Town would need a copy of proposal in writing, before we review and consider supporting.

**Motion by** Trustee Smith and seconded by Trustee Asher to adjourn Regular Board meeting of August 15th, 2024 at 6:52pm. All in favor, motion carried.

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Mayor Jordan Cable

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Deputy Clerk Kendra Minch