

Town of Nunn Board of Trustees

Regular Meeting

Thursday September 19th, 2024

6:00 pm

CALL TO ORDER

The regular meeting of the Board of Trustees for the Town of Nunn for September 19th, 2024 was called to order and presided over by Mayor Cable at 6:01 pm.

ROLL CALL

Trustee Smith	Trustee Kelly
Trustee Kaus-absent	Trustee Asher
Trustee McSwain	
Mayor Cable	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as read.

All in favor, motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Work Session/Regular Meeting 8/15/2024, Special Meeting 8/22/2024, Work Session 9/4/2024.

All in favor, motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Work Session/Regular Meeting 8/15/2024, Special Meeting 8/22/2024, Work Session 9/4/2024.

Motion by Trustee Smith and seconded by Trustees Asher to approve the minutes for Work Session/Regular Meeting 8/15/2024, Special Meeting 8/22/2024, Work Session 9/4/2024. All in favor, motion carried.

APPROVAL TO PAY BILLS

Amounts that were verified:

- Unpaid Bills \$63,763.37
- Payroll \$41,900.50

Motion by Trustee Smith and seconded by Trustee McSwain to approve and pay the unpaid bills and payroll as of September 19th, 2024 for \$63,763.37 and \$41,900.50.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Mayor Cable-Yes

APPROVAL FOR STATEMENT OF FINANCIAL POSITION

Motion by Trustee Smith and seconded by Trustee Kelly to accept the Statement of Financial Position as of September 19th, 2024.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Mayor Cable-Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

- October Work Session will be a continuation of 2025 Budget planning
- Attended zoom meeting with State on 9/18 regarding State Budgeting for Property tax updates
- On Thursday 10/17 FEMA will be here to review streets for drainage plan and evaluation. They will be here from 2-5 pm and then attend the Regular Meeting at 6pm for public outreach. They will return on 10/24 from 8:30-3:30 for a site visit

- Weld County Town and County dinner is attached, let me know if you plan to attend.
- Weld County contacted me regarding Via-Mobility, are we interested in renewing, cost is \$396.00. They will provide additional usage and ensure that larger communities remain involved.

POLICE REPORT

Prepared by Rick Florence-Police Chief

- Officer Rhys-Moore resigned on September 1st, 2024
- Officer Stein has started the academy and is excelling, expect him to begin FTO in mid-December
- Office Walker and Chief Florence are splitting the shifts
- Nunn Days- we gave one courtesy ride to an intoxicated female and had a disturbance at midnight, both parties were intoxicated
- Medical Calls- 4, AOA-6, Calls for service- 153

COURT CLERK REPORT

September 10th, 2024

Arraignments: 9 on the docket

Paid citations: \$1,480.00

VIN Inspections: \$225.00

Collections: \$169.49

September deposits \$1,874.49

MAINTENANCE REPORT

- See attached document
- We did get the Dodge truck back from Benchmark, was about \$1,000.00 cheaper, still might need valve body replaced in the future

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

1. Clerk Institute and Municipal Record presentation by Deputy Clerk Kendra Minch, see attached document
 - Would like to adopt the records retention resolution at the next regular meeting
 - storage on a cloud-based server, still have paper copies but a second back up copy on cloud or hard-drive
2. Letter to the Board of Trustees provided by Trustee Amen
 - Trustee Amen has resigned, served the community for several years, dedicating his time to public outreach and Veteran’s outreach. We will post a Trustee opening for 30 days, then review applications.

OLD BUSINESS

PUBLIC COMMENTS

PLANNING AND DEVELOPMENT

1. Variance request for 182 Washington
 - Disabled teenage daughter that suffers from epilepsy, needs to be monitored at night
 - will not live in the trailer full time, just used for sleeping
 - in process of building a shop, will include an office
 - Trustee McSwain verified that they will not be living in the shop
 - waiting on power from Xcel before they can start the shop, will be on separate parcel from house
 - potential plans to build another home in the future, would have to secure additional water
 - Per Mayor Cable, Town does not issue variances very often, he suggests 6 months and then re visit

Motion by Trustee Smith and seconded by Trustees Kelly/Asher to grant the trailer variance for 182 Washington for a period of 6 months. All in favor, motion carried.

2. Permit application for shed at 398 4th Street
-Storage shed, meets set backs

Motion by Trustee Kelly and seconded by Trustee Asher to approve permit application and process for 398 4th Street. All in favor, motion carried, Trustee Smith abstain.

FINANCE/BUDGET/PERSONNEL

1. Highland Booster Club donation

Motion by Trustee Smith and seconded by Trustee Kelly to approve donation of \$400.00 to Highland Booster Club.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Mayor Cable-Yes

PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)

1. Sale of 3 rifles for about \$2,100.00 and purchase 2 rifles for about \$1,900.00. The three rifles we have are not good quality, everything will be done through a licensed arms dealer.

Motion by Trustee Smith and seconded by Trustee Kelly to approve the sale of 3 service rifles, and approve spending up to \$2,000.00 on the purchase of 2 service rifles.

Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Mayor Cable-Yes

PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)

PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)

-Nunn Days went well despite a few hiccups, Mayor Cable requested a list of all volunteers, Trustee Kelly plans to have a Thank You dinner for volunteers.

GRANTS

1. **Motion by** Trustee Asher and seconded by Trustee Kelly to approve submittal of the Loma grant.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Mayor Cable-Yes
2. **Motion by** Trustee Asher and seconded by Trustee Kelly to approve submittal of the RCE grant.
Roll Call Vote: Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Mayor Cable-Yes

ITEMS TABLED UNTIL NEXT WORK SESSION

PUBLIC COMMENTS

Motion by Trustee Smith and seconded by Trustee Kelly to adjourn Regular Board meeting of September 19th, 2024 at 6:38pm. All in favor, motion carried.

Mayor Jordan Cable

Deputy Clerk Kendra Minch