

**TOWN OF NUNN**  
**Thursday September 4th, 2024**  
*Work Session*  
6:00 pm

A STUDY SESSION OF THE TOWN BOARD, WHICH IS OPEN TO THE  
PUBLIC AT THE NUNN COMMUNITY CENTER BOARD MEETING ROOM

**CALL TO ORDER**

The Work Session of the Board of Trustees for the Town of Nunn for September 4<sup>th</sup>, 2024 was called to order and presided over by Mayor Cable at 6:05 pm.

**ROLL CALL**

Trustee Amen-absent	Trustee Kelly
Trustee McSwain-absent	Trustee Kaus
Trustee Smith	Trustee Asher- absent
Mayor Cable	

**DISCUSSION:**

1. Review of Municipal Records Management Packet
  - Kendra (Deputy Clerk) learned about this at the Clerk Institute
  - Is used by several other local Towns
  - Please review prior to the Regular Meeting
  - Table of Contents on the website gives you a more in-depth list and description of various types of records and what their retention period is
2. 2025 Budget planning
  - In those areas that we don't anticipate much change, Cathy can begin filling those amounts in
  - What purchases do you anticipate coming up next year?
  - Mayor Cable suggests that the department heads gather with your committee and create a wish list, will then discuss further at the October Work Session
  - The grants that Trustee Asher is working on will be built into the budget so we don't have to re do later
  - We have an estimate from County for property tax, we will not receive the final property tax amount until December

**COMMITTEE UPDATES:**

**Planning & Development**

-We will have two people applying for a variance to reside in their RV. Will require a temporary use permit, and every single month after. One of the requests will not be necessary as it appears the person will be staying in the RV one week on, one week off which does not go against the ordinance. The other request will require careful review but at this point our ordinance states that we do not allow residents to live in a RV. Despite there being calls to law enforcement for various reasons, the ordinance clearly states our position on this matter. We do expect residents to attend the Regular Meeting regarding this issue and we will limit the public comment to 2 minutes

**Finance/Budget/Personnel**

**Public Safety**

-We were awarded a \$30,000.00 grant that begins October 1<sup>st</sup> 2024 through December 31<sup>st</sup>, 2025. Applicable to send an officer to the academy (n/a for Mitch), pay them during the academy, hiring bonus, assist with overtime. Officer Brii Rhys-Moore is no longer with us, we did open up the hiring process for post certified individuals.

Grant can be used for hiring a person who is not post certified, to send them to academy. Our 2<sup>nd</sup> new vehicle should be ready soon. We will have coverage for Nunn Days, Ault will also be a back-up.  
-Chief Florence would like board approval to sell 3 older rifles, and purchase of 2, through a licensed dealer.  
Vote on at September 19<sup>th</sup> meeting

### **Public Works**

- Continue to prepare for Nunn Days
- Dodge, transmission ok, valve body is bad, quote for a little more than \$2,000.00. Mayor Cable would like to get an additional quote from Benchmark.
- Fall Clean Up, schedule for October 26<sup>th</sup> from 10 am – 2 pm
- Working with Loveland barricade to possibly get some used barricades/cones to be able to block off roads

\*\*Something to consider for next year, if there is a cost that has been approved as a part of the annual budget, according to the attorney, the board does not need to approve that item again. Mayor Cable would also like to increase the \$200.00 limit on employee spending.

### **Public Outreach/Events**

- Nunn Days next year, checklist of items so we don't miss anything, meetings with Town Staff at approximately 30, 60 and 90 days from event
- 6 sponsors for Nunn Days this year; Thank you cards and letters will be sent out

### **Grants**

Close the Work Session at 6:37pm.

## *Special Meeting*

### **CALL TO ORDER**

The Special Meeting of the Board of Trustees for the Town of Nunn for September 4<sup>th</sup>, 2024 was called to order and presided over by Mayor Cable at 6:37 pm.

### **ROLL CALL**

Trustee Amen-absent	Trustee Kelly
Trustee McSwain-absent	Trustee Kaus
Trustee Smith	Trustee Asher- absent
Mayor Cable	

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF AGENDA**

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve the agenda as read.

1. **Motion by** Trustee Smith and seconded by Trustee Kelly to approve spending up to \$2,200.00 for repairs for the 2018 Dodge Ram for Public Works.

**Roll Call vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus- Yes, Mayor Cable- Yes

Motion by Trustee Smith and seconded by Trustee Kelly to adjourn at 6:40 pm

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Mayor Jordan Cable

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Deputy Clerk Kendra Minch