

**Town of Nunn Board of Trustees
Regular Meeting**

Thursday August 24th, 2023

6:00 pm

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The regular meeting of the Board of Trustees of the Town of Nunn for August 24th, 2023 was called to order and presided over by Mayor Cable at 6:04 pm .

ROLL CALL

Trustee Amen	Trustee Kaus
Trustee Frederiksen	Trustee Asher
Trustee Smith	Mayor Cable
Trustee Kelly	

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended for August 24th 2023. All in favor, motion carried. Amended by adding a vote for the Police Chief contract.

Board review of personal hiring documents for Richard Florence as Nunn Police Chief, possible executive session.

-Per Mayor Cable, cannot discuss personal matters or records during an open work session or public meeting. Town Clerk/Treasurer Cathy Payne reviewed the files that contained physical/psychological evaluation and background report. No concerns upon review.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Work Session/Regular Meeting 7/20/2023, Special Meeting 7/24/2023, Work Session/Special Meeting 8/3/2023. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

*Work Session/Regular Meeting 7/20/2023, Special Meeting 7/24/2023,
Work Session/Special Meeting 8/3/2023.*

Motion by Trustee Smith and seconded by Trustee Amen to approve the minutes for Work Session/Regular Meeting 7/20/2023, Special Meeting 7/24/2023, Work Session/Special Meeting 8/3/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS

1. Amounts that were verified:
 - Unpaid Bills \$32,472.39

- Payroll \$31,959.21

Motion by Trustee Smith and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of 8/24/2023 for \$32,472.39 and \$31,959.21

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

APPROVAL FOR STATEMENT OF FINANCIAL POSITION

Motion by Trustee Smith and seconded by Trustee Kelly to accept the Statement of Financial Position as of 8/24/2023.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

I contacted Eric Reckentine (North Weld County Water District) about meeting for update on Tap moratorium. Eric stated that he will have Work Session meeting on August 28th and Board Meeting on September 11th. This will be their evaluation for Master Planning. He hopes to have Stakeholder meetings quickly thereafter for towns. I will follow up towards end of September.

In the meantime, we will continue to work on water losses. We are attempting reads for same day as North Weld Water to see if billing dates contribute to the discrepancy. We are still in process of verifying EID numbers and serial numbers on the meters to ensure that readings are accurate per address.

CIRSA (Town insurance) audit conducted August 24, 2023.

Nunn Police Records request completed with Town attorney advisement to FPPA for Joel Smith.

Updates/Questions:

Tahoe sold at auction for \$12,500.00

Work Session for September week of Labor Day Holiday, do we want to move? -*Keep on 9/7*

September Newsletter-Nunn Days, do we want list of events and times included like last year?-*Yes*

Fuzion Trash Dumpsters should be showing up in Town week of September 11th.

Bell, Gould, Linder and Scott letter for Board review next.

POLICE REPORT

Interim Police Chief- Dakota Germer

COURT CLERK REPORT

Megan Johnson

August court is combined with September 12th court

VIN inspections	\$25.00
Paid Citations:	\$2,645.00
SXO Registration:	\$50.00
PD report request	\$15.00
July 2023 Deposits	\$2,735.00

Megan attended a 2-day mini conference at the Aurora Municipal Court through CAMCA. There was a lot of good information and speakers from the DEA, DMV, and information regarding CORA requests, sealing records, and new legislative updates regarding municipal courts.

MAINTENANCE REPORT

Mowed everything in Town, bladed, checked tower, put in truck signs on Hwy 85, planted flowers, fixed basketball hoop at park, fixed sprinkler door at park, public works meetings, fixed sprinklers at park, sprayed weeds, fixed signs, pushed up tree dump, let people into tree dump, watered flowers and trees, installed water can in truck, installed new meter on CR 31, installed meter pit on Lone Tree Lane, installed new meter pit and meter at 172 Adams Ave., moved dumpsters, vehicle maintenance, mower maintenance, cleaned Town Hall, storm shelter clean up, helped with chief office at PD, started prepping for Nunn Days, gathered items for CIRSA audit, replaced flags.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Town resident has concerns about overgrown grass and weeds in her alley way. Believes alley ways are Nunn's property to maintain, needs to complete repairs to her privacy fence, cannot access due to overgrowth. A fellow resident offered to help her at no cost, if not Town will mow the area and apply spray to prevent new growth.

NEW BUSINESS

OLD BUSINESS

PLANNING AND DEVELOPMENT

FINANCE/BUDGET/PERSONNEL/GRANTS

1. Vote to increase Capital Outlay reporting to \$2,500.00 suggested by Town auditor

Motion by Trustee Smith and seconded by Trustee Amen to increase Capital Outlay to \$2,500.00

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

POLICE/CODE ENFORCMENT/FIRE

1. Adopt Resolution 2023-07
A resolution to establish clear communication channels for the Nunn Town Board, The Nunn Administration, Nunn Public Works, Nunn Police department and designated Committees.

Motion by Trustee Smith and seconded by Trustee Kelly to adopt Resolution 2023-07.

Roll Call Vote: Trustee Amen- No, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Review and vote on Chief contract

Motion by Trustee Smith and seconded by Trustee Kelly to approve the Chief contract as read

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

WATER STREETS/MAINTENANCE

1. Review and approve the weatherization of 15 vulnerable water pits at a cost of \$727.50

Motion by Trustee Smith and seconded by Trustee Frederiksen to approve the weatherization of 15 vulnerable water pits at a cost of \$727.50

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Review and approve cost for fuel tank replacement to comply with State of Colorado regulations.

Motion by Trustee Smith and seconded by Trustee Kelly to purchase 500-gallon farm tank for \$1,558.00
Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

PARKS/RECREATION/LIBRARY/EVENTS COMMITTEE

1. Review and approve Tree bid for trimming trees at Nunn Park

Motion by Trustee Smith and seconded by Trustee Amen to approve \$4,500.00 quote for trimming trees.
Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Vote for mosquito control for Nunn Days

Motion by Trustee Smith and seconded by Trustee Kaus to approve \$600.00 for 2 mosquito spray applications.

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- No, Trustee Smith- No, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

3. Holly Bernhardt helping with GoCo grant to establish a baseball field

TECHNOLOGY/BUSINESS DEVELOPMENT

SENIOR OUTREACH/FACILITIES/CEMETERY

1. Proclamation for designation of September as Suicide Awareness and Prevention Month

Motion by Trustee Smith and seconded by Trustee Kelly to claim September as Suicide Awareness and Prevention Month. All in favor, motion carried.

Motion by Trustee Kelly and seconded by Trustee Asher to approve spending up to \$200.00 for Suicide Awareness banners to place on Highway 85.

Roll Call Vote: Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

EMERGENCY PLANNING

Mayor Cable spoke with Denise Bradshaw regarding grant for our current storm shelter and adding another one on other side of the tracks.

PUBLIC COMMENTS

Motion by Trustee Smith and seconded by Trustee Amen to adjourn Regular Board meeting of August 24th, 2023 at 6:47 pm.

Mayor Jordan Cable

Deputy Clerk Kendra Minch