

**Town of Nunn Board of Trustees
Work Session
Regular Meeting**

Thursday July 20th, 2023
6:01 pm

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

ROLL CALL

Trustee Amen
Trustee Frederiksen
Trustee Smith
Trustee Kelly
Trustee Kaus
Trustee Asher
Mayor Cable

Discussion:

1. Chad Chavies 2022 Audit Presentation
 - Clean and modified report
 - \$2,500.00 Capital Outlay increase as recommended, vote on at Regular Meeting
2. Plan review 123 2nd St.
3. Review trash bids for Fuzion, current Waste Management account
 - Fuzion is more cost effective, verify that Fuzion does provide/accept recycling
 - Current recycle bin, there are some occasions where items are recycled that Waste Mgmt. does not accept, Trustee Asher or whomever is opening the bin that day, does evaluate and remove any items that are not acceptable. Waste Mgmt. has not contacted us to relay that there is a problem.
4. Review contract renewal for Ault Police Department with amendment item #2
5. Concerns and Kudos on Website
 - Need a process to receive town complaints/compliments, create a place on our website for anonymous comments, log them, review, and respond. Also use an extra phone line for complaints/compliments to be left by voicemail.

Adjourn Work Session at 6:39pm

Regular Meeting

CALL TO ORDER

The regular meeting of the Board of Trustees of the Town of Nunn for July 20th, 2023 was called to order and presided over by Mayor Cable at 6:39 pm .

ROLL CALL

Trustee Amen
Trustee Frederiksen
Trustee Smith
Trustee Kelly
Trustee Kaus
Trustee Asher

Mayor Cable

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended for July 20th 2023. All in favor, motion carried.

Agenda was amended by adding vote for trash service and complaint/compliment program.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Regular Meeting 6/1/2023, Special Meeting 6/8/2023, Regular Meeting 6/15/2023. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Regular Meeting 6/1/2023, Special Meeting 6/8/2023, Regular Meeting 6/15/2023.

Motion by Trustee Smith and seconded by Trustee Amen to approve the minutes for Regular Meeting 6/1/2023, Special Meeting 6/8/2023, Regular Meeting 6/15/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS

1. Amounts that were verified:

- Unpaid Bills \$68,559.58 (includes bills from Ault PD, auditor)
- Payroll \$33,618.98

Motion by Trustee Smith and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 7/20/2023 for \$68,559.58 and \$33,618.98

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Smith and seconded by Trustee Kelly to accept the Financial Statement as of 7/20/2023.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

-Sanitary survey mailed as soon as State approved the letter for mailing. Non-compliance issues with Sanitary Survey have been submitted to the State for review (all backflow tests, screen photos of tank, etc.) Tank inspection was completed in Feb. 2023, listed on letter to the residents. Richard Hopp will continue to update when State completed review of materials submitted.

-To date no one has signed up for CPR class

-Weed notices to Agriculture properties. We have not required pastures to be mowed in previous years. But due to the rains and growth this year, we could assist with fire break on the outside of pastures close to housing. It is not feasible to require mowing of whole pastures as residents are likely on fixed incomes.

-CIRSA Insurance audit is schedule for August 24, 2023.

POLICE REPORT

Interim Police Chief- Dakota Germer

- Responded or initiated a total of 64 calls for service
 - Town of Nunn= 56
 - Ault PD =7
 - Weld County SO = 0
 - Other agencies= 0
- Officers issued 16 traffic citations, all Nunn Municipal Court
- 0 arrests
- Ault PD completed 33.75 hours of patrol, traffic, and response to calls in Town of Nunn.
- Calls for Service = 37, traffic citations = 0
- CSP has promoted a new Captain within the troop up here, July 29th is first inter-agency operation, due to last concert of Cheyenne Frontier Days, extra officers on duty by Ault and CSP, focus on Hwy 85 between Greeley to North of Nunn

COURT CLERK REPORT

Megan Johnson

July 11th, 2023
Court 2:00

Arraignments:

9 on docket- 2 paid, 6 default ordered, 1 cont. to 9/12/2023

Deferred sentences:

1 on docket-dismissed

Continuances:

1 on docket-paid

Payment Plans:

2 on docket-both paid

VIN inspections	\$50.00
Paid Citations:	\$6,884.95
SXO Registration:	\$25.00
Grants	\$3,294.32
June 2023 Deposits	\$10,254.27

*Due to scheduling conflict, August’s court will be combined with September’s.

MAINTENANCE REPORT

6/12/2023-6/16/2023

Worked on mower, morning meeting, afternoon meeting, checked roads in town, cleaned up trash, worked on in office stuff, much more in week to come

6/19/2023-6/22/2023

Sprayed roads with water, worked on sprinklers, cleaned up trees (suckers) in main park blade roads- Railroad, CR 31,100, 98; 1st /Washington, 2nd/Washington, rolled roads, fixed residents complaint on 2nd street, dust suppressant Lincoln and 4th, Started clean up at Willard Park (mowed, trimmed trees), mowed cemetery, mowed at new water tower, mowed Town Hall, and main park

6/26/2023-6/29/2023

Started manual meter reads and checking meter pits, fixed broken sprinklers and plugged manifolds at main park, opened tree dump as needed, locates, read meters for water billing, mowed main park

7/3/2023-7/6/2023

Put up/took down flags accordingly, blade roads CR 31 and 98, mowed main park and town hall, mowed ROW, mowed new water tower, mower maintenance, cleaned town hall

7/10/2023-7/13/2023

Mowed ROW, marked Logan for road work, temporarily filled in Logan deep spots, moved dumpsters, mowed Willard Park, put in water tap at 172 Adams Ave., started to seal storm shelter hallway, installed new blades on red mower, blade Logan, check for water leak, mowed native at the park, picked up signs on Logan, installed mailbox for Town Hall, locates, public works meeting, worked on standing water, fixed sprinklers, mowed cemetery, fertilized trees, opened tree dump several times, mowed Town Hall, mowed park, pushed up tree dump, cleaned up trash, pushed dumpsters down, cleaned Town Hall, and more.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

OLD BUSINESS

COMMITTEE UPDATES:

PLANNING AND DEVELOPMENT

1. Approve 123 2nd Street, Post frame building for Safebuilt processing

Motion by Trustee Smith and seconded by Trustee Amen to approve permit for building at 123 2nd St. All in favor, motion carried.

FINANCE/BUDGET/PERSONNEL

1. Office Walker achieved POST training grant for Nunn Police Dept. (\$3,600.00). Used a small portion of this for ammunition needed for Office Walker, bulk of grant will leave for new incoming Police Chief.

PUBLIC SAFETY

1. Approve contract renewal for Ault PD

Motion by Trustee Smith and seconded by Trustee Kelly to approve contract renewal with Ault PD
Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Update on posting for Nunn Police Chief
-Interviews at 5:00 pm and 6:00 pm Monday July 24th
-Special meeting immediately following, vote for Police Chief

PUBLIC WORKS

1. Discussion/Decision for Tree Dump access
-Further discussion regarding tree dump access, who will help when Town Hall is closed
-Possibly move recycle bin to tree dump, include Kyle from public works
-Table until August 3rd work session

Motion by Trustee Kelly and seconded by Trustee Amen to move from Waste Management to Fuzion Field Services for trash disposal contract.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Review Public Works committee meeting; alleys and easements, etc.
 - Drainage issues, who maintains alleys/easements
 - Those areas you do not want their alley maintained by Public Works, notify Town Hall
 - Town does not have resources to mow all these areas, will be sprayed to keep growth down
 - Trustee Amen offered to help mow alleys in Town, using Town equipment
 - Town still needs a concrete plan for future, possible ordinance that home owner is responsible
 - Table until August 3rd work session

PUBLIC OUTREACH/ EVENTS COMMITTEE

1. Record vote of National Night Out sponsorship, \$300.00, 8/1/2023

Motion by Trustee Smith and seconded by Trustee Amen to approve \$300.00 sponsorship for National Night Out.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Vote for approval of Nunn Yard Sale event on 7/29/2023

Motion by Trustee Smith and seconded by Trustee Kaus to approve Nunn Yard Sale event on 7/29/2023.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

3. Request for 2023-2024 Sponsorship with the Highland Booster Club

Motion by Trustee Kelly and seconded by Trustee Amen to approve sponsorship of the Highland Booster Club for \$400.00, 2023-2024 year.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

4. **Motion by** Trustee Smith and seconded by Trustee Amen to approve the complaints and Kudo's program. All in favor, motion carried.

Example of Kudo's, Office Walker mowing the grass for a disabled town resident.

- Trustee Kelly received information about a program for communities, teaching people how to recognize the signs of a drug abuse/overdose, give away Narcan dispenser. Verify with CIRSA.
- Trustee Kaus, got the process started for changing out email domain to townofnunn.co.gov
- Share House, Thanks Town for use of the building, provides food to 35-40 families a week.

Motion by Trustee Smith and seconded by Trustee Amen to adjourn Regular Board meeting of July 20th, 2023 at 7:18 pm.

Mayor Jordan Cable

Deputy Clerk Kendra Minch