

# Nunn Days

4<sup>th</sup> Annual Town Festival, held in the Nunn Town Park

Saturday, September 7<sup>th</sup>, 2024      Vendor Hours: 10 am- 4pm

## Vendor Application

☐ Craft Vendor      ☐ Non-Craft Product/Service      ☐ Community Organization      ☐ Other

\_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact E-mail: \_\_\_\_\_

Description of Product/Service to be displayed (**photos of product and booth set-up required for new vendors**): \_\_\_\_\_

\_\_\_\_\_

*The Town of Nunn reserves the right to refuse space or censor any booth deemed unsuitable for a family friendly event. Only one vendor will be allowed per direct sales company. To ensure a successful event, and provide a variety of products, there will be a limit to vendors with similar products. Refunds must be requested no later than August 7, 2024, and are subject to approval by the events committee.*

The Booth Fee for this event is \$50 per 12x12 space and is payable upon acceptance to the event. *A limited number of non-profit spaces are available and will be free of charge to selected community groups. Please reach out to us via email to discuss if your group qualifies for one of these spaces!*

- Nunn Days Fall festival will occur at Nunn Park, on the corner of 3<sup>rd</sup> Street and Lincoln Ave, in Nunn, Co.
- Any vendors who would like to sponsor a corn hole board may do so for an added \$25. Corn hole sponsorships will have signage promoting their business alongside the game boards. Sponsorships for this are limited.
- Social media posts to promote vendors prior to the event will be provided at no additional cost on the event page.
- Vendors must provide their own equipment ie: tent, tables, chairs, generators, etc. As with any outdoor event in the area, be aware that the weather can be a factor and you should be prepared for wind, rain, heat, or whatever else the day may bring! **No electricity is available on site.**
- Vendor spaces will be approximately 12x12 and will be assigned at check-in the day of the event. Vendors may begin setting up at 8:00 a.m. Be aware that roads surrounding the venue will be closed from 8:45-9:30 for the parade. Please plan your set up accordingly. Break down of the vendor area is at 4:00 p.m. PLEASE DO NOT TEAR DOWN PRIOR TO 4:00 PM WITHOUT NOTIFYING A COMMITTEE MEMBER. Vendors are welcome to stay past if they would like, at no additional cost.

- Vendors are responsible for leaving the area in the same condition as they found it. Please plan to take all garbage, etc with you when you leave
- All vendors are responsible for any applicable liability insurance, health certificates, and business licensing and taxes as required by local and state law. Please have copies of any applicable documents with you the day of the event
- The Town of Nunn will not be held responsible for any liability, lost/stolen/damaged merchandise, or any injury incurred as a result of your participation in this event

**Please return the completed form to: [townofnunn.skelly@ezlink.com](mailto:townofnunn.skelly@ezlink.com) by August 1<sup>st</sup> for priority consideration.** Vendors will be notified via email by August 5th if they have been accepted for the event and payment will be due at that time. Additional payment details will be provided upon acceptance to the event. If payment is not received by August 16<sup>th</sup>, space will be forfeited and assigned to a vendor from the waitlist.

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_