

Town of Nunn
Regular Board Meeting
Thursday, April 21st, 2022
6:00 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular meeting of the Board of Trustees of the Town of Nunn for April 21st, 2022 was called to order and presided over by Mayor Moon at 6:00 p.m.

OATH OF OFFICE FOR ELECTED OFFICIALS:

Mayor- Jennifer Moon
Trustee- Adam Smith
Trustee- Jim Amen
Trustee- Jacob Villa

ROLL CALL

Mayor Moon
Trustee Cable
Trustee Frederiksen
Trustee Amen
Trustee Smith
Trustee Villa

ABSENT

None

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Amendments to Agenda

1. Finance/Budget/Personnel/Grants-Approve Conservation letter as amended
2. Parks/Cemetery/Grounds/Recreation-Approve Spring Clean-Up date/expenses
3. Emergency Planning-Steve Jackson to discuss some items

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve the agenda as amended of April 21st, 2022. All in favor, Motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS – WORK
SESSION/MARIJUANA AUTHORITY MEETING OF 02/05/2022, MARIJUANA

AUTHORITY MEETING OF 02/24/2022, PUBLIC HEARING/REGULAR MEETING OF 03/17/2022

Motion by Trustee Cable and seconded by Trustee Frederiksen to forgo the public reading of the minutes for the Work Session/Marijuana Authority Meeting of 02/05/2022, Marijuana Authority Meeting of 02/24/2022, and Public Hearing/Regular Meeting of 03/17/2022. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS – WORK SESSION/MARIJUANA AUTHORITY MEETING OF 02/05/2022, MARIJUANA AUTHORITY MEETING OF 02/24/2022, PUBLIC HEARING/REGULAR MEETING OF 03/17/2022

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve the minutes of Work Session/Marijuana Authority meeting of 02/05/2022, Marijuana Authority Meeting of 02/24/2022 and Public Hearing/Regular Meeting of 03/17/2022. All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER’S REPORT

1. Amounts that were verified:

- Unpaid Bills \$76,321.39
- Payroll \$31,124.84

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve and pay the unpaid bills and payroll as of 04/21/2022 for \$76,321.39, \$31,124.84.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Cable and seconded by Trustee Amen to accept the Financial Statement as of 04/21/2022.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

TOWN CLERK REPORT

Cathy Payne-Town Clerk

1. The Town of Nunn Farmers Bank account has one check for \$2,400 that was presented as a very legitimate copy including signatures. The bank account has been closed and a different one opened. Farmers Bank will try and retrieve loss of funds

along with investigations for fraudulent item presentation. Nunn Police Department has completed a police report and will work with Farmers Bank. We will implement direct deposit for payroll, pay as many bills as possible online and research more secure mailing envelopes that can work with QuickBooks payments to help deter future theft.

2. We are continuing to research the water discrepancy between North Weld and Town of Nunn's meter readings. Checks on systems completed would seem that meters are calibrated accurately, software in distribution is calibrated accurately, but we will not be able to check the readings until the end of this month's billing.
3. We have scheduled a training session for the Board of Trustees to be conducted by Chris Lemay (DOLA) at the May 19th Regular Meeting at 6:00 p.m. Town Meeting will be conducted at the completion of the training.
4. I will post the opening for Trustee position on Friday April 22, 2022, providing the Board authorizes.
5. I have scheduled three dumpsters with Fusion Services for Spring Clean-up Day which is Saturday, May 21st, 2022 from 9:00 a.m. to 2:00 p.m.

POLICE REPORT

1. Swearing in of Erin Alvarez, new full-time officer for the Town of Nunn.
2. For the month of April there were 29 calls for service, currently working four criminal cases and 56 hours of investigative time.
3. All officers will be attending DUI training hosted by Ault Police Department at the end of April.

COURT CLERK REPORT

April 12th, 2022
Court 2:00 p.m.

Arraignments:

- 5 on the docket- 3 paid, 2 OJW/Default ordered

Paid Citations:	\$2,443.00
Nunn Officer VIN Inspections:	\$ 00.00
March 2022 Deposits:	\$2,443.00

MAINTENANCE REPORT

Upcoming projects:

- Cut down trees at park, Cemetery and trees in the roads
- Equipment maintains
- Park prep for summer-fertilize and aerated
- Planning for roads
- Planning for park projects
- Build shed at Cemetery

- Get old water tower hooked to park
- Get equipment set up for summer and put snow equipment up for the year
- Signs for the park
- Smoking signs
- PD landscaping
- Roads at Cemetery (edging mulch)
- Turn on water at park and Town Hall for the year

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Concerns of the Stop Sign on 2nd and Washington leaning-Public Works will be putting in new posts. Speed bumps sign is also leaning-a permanent sign will be put up shortly.

NEW BUSINESS

1. **Adopt Resolution 2022-05** a Resolution Appointing Individuals to Town Appointed Positions

Motion by Trustee Cable and seconded by Trustee Amen to Adopt Resolution 2022-05, a Resolution Appointing Town Clerk and Treasurer, Town Prosecuting Attorney, Town Municipal Judge and Town Attorney for the Town of Nunn.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

OLD BUSINESS

None

FINANCE/BUDGET/PERSONNEL/GRANTS

1. Approve Fee Schedule 2022 and Conservation letter as amended

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve the Fee Schedule for 2022 and the Conservation letter as amended.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

2. Approve funds for Grant Writing Course

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve the funds for a Grant Writing Course in the amount of \$425.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

PLANNING AND DEVELOPMENT

1. Request of permit for Eagle Subdivision

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve a permit for equipment for up to six months for five containers of construction equipment. All in favor, Motion carried.

CODE ENFORCEMENT/FIRE/POLICE

1. Vote for Tracker of Data Analyses

Motion by Trustee Cable and seconded by Trustee Villa to approve \$1,894 for the speed tracker.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

WATER/STREETS/MAINTENANCE/SEWER

1. Vote for Hydrant Testing Gauge

Motion by Trustee Cable and seconded by Trustee Amen to approve hydrant testing equipment and gauge for a total of \$882.80.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

PARKS/CEMETERY/GROUNDS/RECREATION

1. Sharehouse Reporting for 4th quarter and 1st quarter 2022
 - Town will help get the word out about Sharehouse through social media to help new residents of Nunn become familiar with them and what they offer.
 - Sharehouse served 366 families during the 1st quarter of 2022 and 346 families during the 4th quarter of 2021.
2. Spring Clean-Up
 - Date set for May 21st, 2022 with three dumpsters available.

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve the date of May 21st, 2022 for Spring Clean-Up with a budget of up to \$1,300 for three dumpsters.

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable -Yes, Trustee Frederiksen -Yes, Trustee Amen-Yes, Trustee Smith-Yes, Trustee Villa-Yes, Motion Carried.

TECHNOLOGY

None

EMERGENCY PLANNING

Steve Jackson was present to discuss the following emergency planning items:

1. Tornado season begins May 1st through the end of July.
2. Currently in extreme fire danger zone due to high winds.

PUBLIC COMMENTS

None

Motion by Trustee Cable and seconded by Trustee Amen to adjourn the Regular Board Meeting of April 21st, 2022 at 7:05 p.m. All in favor, Motion Carried.

Mayor Jennifer Moon

Assistant Megan Johnson