

Town of Nunn Board of Trustees
Regular Meeting
Thursday December 15th, 2022
6:00 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Nunn for December 15th, 2022 was called to order and presided over by Mayor Moon.

ROLL CALL

Mayor Moon
Pro Tem Cable
Trustee Amen
Trustee Smith
Trustee Frederiksen
Trustee Kelly-absent, voted via email
Trustee Kaus

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Cable and seconded by Trustee Smith to approve the agenda for December 15th, 2022. All in favor, Motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS

Motion by: Trustee Cable and seconded by Trustee Amen to forgo the public reading of the minutes for Work Session 11/5/2022, Regular Meeting 11/17/2022, Work Session 12/3/2022. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Work Session 11/5/2022, Regular Meeting 11/17/2022, Work Session 12/3/2022

Motion by Trustee Cable and seconded by Trustee Amen to approve the minutes for Work Session 11/5/2022, Regular Meeting 11/17/2022, Work Session 12/3/2022. All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER'S REPORT

1. Amounts that were verified:
 - Unpaid Bills \$ 49,179.75
 - Payroll \$50,895.59

Motion by Trustee Cable and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 12/15/2022 for \$49,179.75 and \$50,895.59

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Smith- Yes, Trustee Frederiksen- Yes, Trustee Amen- Yes

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Cable and seconded by Trustee Amen to accept the Financial Statement as of 12/15/2022.

Roll Call Vote:

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes,, Trustee Smith-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

Payroll for Police Department Officers is larger this month as I had to combine pay periods and eliminate almost a whole month carry over to next year. This is a onetime occurrence, but will have all employees on the same pay period which is preferred by the Town Auditor.

We will not be adopting a Resolution to reallocate expenditures for the 2022 Budget year as we are projecting all funds to be under budget.

Final Budget copy will be available in January once state submittal is complete.

The multi tap request will be scheduled for January Work Session to allow time to gather additional information and discussion.

Nunn Telephone has notified town office that they are switching to a new platform for current websites. The existing town website cannot be updated after January 1st 2023. We will post all new business license information, permitting, etc. prior to the deadline date so that the Town Website can continue to provide information until the new website is operational. Posting for Meetings, Events, etc. will have to take place on Town of Nunn Facebook, Town Hall, and Post Office for the interim. This information will need to be included in the Town of Nunn newsletter to notify residents. Have a Safe and Happy Holiday and Merry Christmas.

Motion by Trustee Cable and seconded by Trustee Amen to accept the Town Clerk report as of 12/15/2022. All in favor, Motion carried.

POLICE REPORT

Police Chief- Joel Smith

Staffing- We have a full time opening and are currently in recruiting phase. Looking to get this filled after the first of the year. Grants- We are still in the active phase of the High Visibility Enforcement Grant. During a 4-hr. overtime shift we recovered a stolen motorcycle and had DUI arrest. Trainings- Sgt. Balltrip has completed the FBI-LEEDA leadership trilogy training and has received the FBI-LEEDA trilogy award. This training was over 120 hours with quite a bit of homework. We are complying for POST training requirements for this year and will reset our hours as of the first to start over in 2023. Sorry for the short report this month. Our call load has been more than normal and we are working several felony cases that have spilled into other jurisdictions. As always, I welcome constructive discussions with all. If you have any questions, comments, or concerns, please bring them to me via email, phone, or in person.

-Vehicle thefts are on the rise, lock cars, do not keep keys or valuables in cars

Motion by Trustee Cable and seconded by Trustee Smith to accept Police report as submitted. All in favor, Motion carried.

COURT CLERK REPORT

Megan Johnson

December 13th, 2022

Court 2:00

Arraignments:

10 on docket-2 paid, 1 default (collections), 3 cont. to 1/10/23, 1 cont. to 3/14/23, 2 payment plans, 1 trail set for 3/14/23

Continuances:

1 on docket- paid

Paid Citations:	\$3,063.00
Collections:	\$460.00
VIN Inspections:	\$25.00
Grants:	\$475.00
November 2022 Deposits	\$4,023.00

Motion by Trustee Cable and seconded by Trustee Amen to accept Court Clerk report as submitted. All in favor, Motion carried.

MAINTENANCE REPORT

Upcoming Projects:

- Winter maintenance on summer equipment
- Maintenance planning schedule for 2023
- Cut down trees at park, cemetery, road right of ways
- Circa training monthly
- Build shed at cemetery
- Budget planning 2023
- PD landscaping
- Fire Hydrant maintenance/testing
- Truck bed put on Ford
- Blade roads
- Water tap install
- Work on snow equipment
- Equipment/Truck maintenance
- Speed bump sign stands
- Install speed bumps
- Sign count and location
- Park cleanup
- Plow Snow and much more

*Need approval to sell unused equipment so we can post for sale

Cannot post items for sale on the Town Page, they need posted under Kyle's name but with his work email/phone as contact, not personal info. We can post under Town of Nunn on Craigslist and Herald newspaper. Possible Resolution to make Kyle and Joel authorized as agents for Town of Nunn in order to handle the sale of unused equipment

*Basketball hoop near stage is broken, will not go up/down, possibly rent scissor lift

*Prairie dog holes at cemetery

Motion by Trustee Cable and seconded by Trustee Smith to accept Maintenance report as submitted. All in favor, Motion carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

Resolution 2022-14

A RESOLUTION SUMMARIZING EXPEDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF NUNN, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2023 AND ENDING THE LAST DAY OF DECEMBER, 2023.

Motion by Trustee Cable and seconded by Trustee Smith to adopt Resolution 2022-14.

Roll call vote: Mayor Moon-Yes, Trustee Cable-Yes, Trustee Smith-Yes, Trustee Amen-Yes, Trustee Frederiksen-Yes, Trustee Kaus-Yes

Approve Engagement letter for 2022 Town Audit with Tim Chavies and Associates

Motion by Trustee Cable and seconded by Trustee Amen to approve engagement letter for 2022 Town Audit with Tim Chavies and Associates.

Roll call vote: Mayor Moon-Yes, Trustee Cable-Yes, Trustee Smith-Yes, Trustee Amen-Yes, Trustee Frederiksen-Yes, Trustee Kaus-Yes

OLD BUSINESS

Vote to approve permit processing for 1081 2nd street, presented at previous work session

Motion by Trustee Cable and seconded by Trustee Smith to approve permit processing for 1081 2nd street.

FINANCE/BUDGET/PERSONNEL/GRANTS

Vote to approve Town Employee cost of living increase effective January 2023

Mayor Moon, we are currently balancing our budget and maintaining the Town and our employee's. Costly projects/improvements are not possible without additional revenue.

Motion by Trustee Cable and seconded by Trustee Amen to approve cost of living increase for Town Employee's effective January 2023.

Roll call vote: Mayor Moon-Yes, Trustee Cable-Yes, Trustee Smith-Yes, Trustee Amen-Yes, Trustee Frederiksen-Yes, Trustee Kaus-Yes

CODE ENFORCEMENT/FIRE/POLICE

Vote to adopt Updated Nunn Traffic Fine schedule

Help assist our Police Officers, Judge, and Prosecuting attorney when assessing fines. Also addresses fines related to Commercial Motor Vehicles, fines are higher than standard motor vehicles.

Motion by Trustee Cable and seconded by Trustee Smith to Adopt Updated Nunn Traffic Fine Schedule.

Roll call vote: Mayor Moon-Yes, Trustee Cable-Yes, Trustee Smith-Yes, Trustee Amen-Yes, Trustee Frederiksen-Yes, Trustee Kaus-Yes

Vote to approve purchase of Dodge Charger from Larimer County

Motion by Trustee Cable and seconded by Trustee Kaus to approve up to \$15,000.00 (Includes outfitting) for purchase of Dodge Charger from Larimer County.

Roll call vote: Mayor Moon-Yes, Trustee Cable-Yes, Trustee Smith-Yes, Trustee Amen-Yes, Trustee Frederiksen-Yes, Trustee Kaus-Yes

WATER/STREETS/MAINTENANCE/SEWER

Kyle and Trustee Kaus have a meeting on 12/21/22 at Weld County with 2 members of Dept. of Transportation to discuss trucking signage, funds/grants available to be used toward road impacts from gas/oil industry. Traffic monitored on eastbound 98 for 7 days, total of 1,311 cars.

PLANNING AND DEVELOPMENT

EVENTS COMMITTEE

PARKS & RECREATION/ CEMETERY GROUNDS

TECHNOLOGY/LIBRARY/HEALTH & WELFARE

EMERGENCY PLANNING

Grants, Grants, Grants!

PUBLIC COMMENTS

Motion by Trustee Cable and seconded by Trustee Amen and Smith to adjourn the Regular Board meeting of December 15th 2022 at 6:45 pm.

Mayor Jennifer Moon

Deputy Clerk Kendra Minch

