

**Town of Nunn Board of Trustees
Regular Meeting
Thursday February 16th, 2023
6:00 p.m.**

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Nunn for February 16th, 2023 was called to order and presided over by Mayor Moon at 6:01 pm.

ROLL CALL

Mayor Moon
Pro Tem Cable
Trustee Amen
Trustee Smith
Trustee Frederiksen
Trustee Kelly-absent, votes via email
Trustee Kaus

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Cable and seconded by Trustee Kaus to approve the agenda for February 16th, 2023. All in favor, Motion carried.

NEW BUSINESS

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Cable and seconded by Trustee Kaus to forgo the public reading of the minutes for Regular Meeting 1/19/2023, Work Session 2/4/2023. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Regular Meeting 1/19/2023, Work Session 2/4/2023

Motion by Trustee Cable and seconded by Trustee Amen to approve the minutes for Regular Meeting 1/19/2023, Work Session 2/4/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER'S REPORT

1. Amounts that were verified:
 - Unpaid Bills \$ 58,317.22
 - Payroll \$43,137.34

Motion by Trustee Cable and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 2/16/2023 for \$58,317.22 and \$43,137.34

Roll Call Vote:

Mayor Moon-Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen- Yes, Trustee Amen- Yes, Trustee Smith- Yes

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Cable and seconded by Trustee Smith to accept the Financial Statement as of 2/16/2023.

Roll Call Vote:

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Smith-Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

- Leap contract completed for Town of Nunn. Residents can apply for water assistance
- Developer for 1081 2nd St. will be scheduled for discussion at the March 04th work session due to stop work order
- Megan has been working on the new Town of Nunn website, it is coming along well
- Kendra has been studying the Harmony manual for the water reading software for in depth reporting
- Court may have to be scheduled bimonthly due to citation volume
- Working on end of year for Audit Prep

Motion by Trustee Frederiksen and seconded by Trustee Kaus to accept the Town Clerk report as of 2/16/2023. All in favor, Motion carried.

POLICE REPORT

Officer Lance Walker

- Personnel, one position open, one on full duty with 2 on medical leave, should only be for a couple more weeks or so
- CAD, there are always going to be some glitches, but the Weld County regional communications and Weld IT are on these issues and updates daily, no major issues in 2023.
- Stats, attached are stats from 1/15/2023-2/14/2023
- Vehicles, the Tahoe needs an emissions test and then is ready for auction. Charger purchased from Larimer County has been sent to complete the outfitting with existing equipment on hand. Expect it to be ready by end of February
- Training, Lance be attending Detective training next week which will be very beneficial to the town for future investigative cases. The department is combining with Ault, and Severance to complete some updated driving training however a date has not been set yet.
- Web Site, Megan has taken the initiative to work on the new website hosted by Colorado.gov through the state. There has been considerable progress done and is nearly complete. If you would like to see the progress, please reach out to Megan.
- Evidence, requesting to purchase needed supplies so we are no longer dependent on taking evidence packaging from Ault PD or unable to properly secure evidence. Total cost with shipping is \$490.00.

Motion by Trustee Cable and seconded by Trustee Frederiksen to accept Police report as stated. All in favor, Motion carried.

COURT CLERK REPORT

Megan Johnson

January 10th, 2023
Court 2:00

Arraignments:

3 on docket

Payment plans:

1 on docket- due 2/14/2023

Deferred Sentences:

1 on docket-dismissed

Grants:	\$1,505.44
Collections:	\$325.00
VIN inspections	\$75.00
Paid Citations:	\$1,687.00
SXO registration	\$25.00
Jan. 2023 Deposits	\$3,617.44

Motion by Trustee Amen and seconded by Trustee Frederiksen to accept Court Clerk report as submitted. All in favor, Motion carried.

MAINTENANCE REPORT

Upcoming Projects:

- Everyday projects
- Summer prep
- Cut down trees at park, cemetery, and trees in the road right of ways
- Cirsa training monthly in house
- Off-site Cirsa training March 7th
- Shed for Cemetery in process
- PD landscaping planning and execution early spring
- Fire hydrant maintenance and testing (weather permitting)
- Truck bed put on ford
- Blade roads
- Water tap installs as needed
- Equipment/truck maintenance
- Speed bump sign stands
- Put speed bumps in when board votes where
- Park cleanup late March
- Plow snow as needed
- Water meter checks weekly
- Locate all meter pits
- Planning for weld/Cdot meeting
- Work on getting up to date with state water requirements

Repaired heater in gym, transformer went out, both heaters working now. New nest thermostat will be installed and Town will have access to control

Motion by Trustee Cable and seconded by Trustee Smith to accept Maintenance report as submitted. All in favor, Motion carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

OLD BUSINESS

1. Review and approve request for billing arrangement for resident of 1213 2nd street.
Resident was unaware of the leak taking place at the back of his property
Future potential issues with other properties will be dealt with on case-by-case basis.

Motion by Trustee Cable and seconded by Trustee Amen to approve reducing the water bill for 1213 2nd Street to \$523.72 for January 2023 water billing and set up payment arrangements to not exceed 12 months. In addition, if LEAP reimburses the property owner that those funds will be paid to directly to Town.

Roll Call Vote:

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Smith-Yes.

2. Adopt Resolution 2023-01 approving application to Northern Water Conservancy District

A Resolution of the Town of Nunn, Colorado, approving the application to the Northern Colorado Water Conservancy District for an annually renewable perpetual water contract for the right to use Colorado-Big Thompson Project water under C.R.S.37-45-131.

Motion by Trustee Cable and seconded by Trustee Kaus to adopt Resolution 2023-01
All in favor, Motion carried.

FINANCE/BUDGET/PERSONNEL/GRANTS

1. Committee meeting March 2nd at 5:00 pm

CODE ENFORCEMENT/FIRE/POLICE

1. Approve contract with Ault for additional police coverage (temporary), through 4/1/2023 for \$912.24, already received emergency board approval.

Motion by Trustee Cable and seconded by Trustee Frederiksen to approve contract with Ault Police for \$912.24.

Roll Call Vote:

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Smith-Yes.

2. Approve purchase of evidence supplies (as listed) for \$500.00

Motion by Trustee Cable and seconded by Trustee Kaus to approve purchase of evidence supplies.

Roll Call Vote:

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Smith-Yes.

WATER/STREETS/MAINTENANCE

1. Review and approve estimate for Water Tank Heater replacement
Breaker running heater was inappropriate, most likely contributed to previous failure

Motion by Trustee Cable and seconded by Trustee Kaus to approve bid from Pride Mechanical for \$2,375.00.

Roll Call Vote:

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Smith-Yes.

2. Further discussion regarding water meters, install our own water meter in North Weld pit?
3. Review water metering systems, water training, usually when water usage is off it is in your favor, not our case
4. Meeting on February 27th, board of commissioners; where to put truck route signs, hole on CR 100, Weld County upcoming maintenance to piggy back off

PLANNING AND DEVELOPMENT

EVENTS COMMITTEE

PARKS & RECREATION/ CEMETERY GROUNDS

SENIOR OUTREACH

Someone is working on the sketch of memorial

TECHNOLOGY/LIBRARY/HEALTH & WELFARE

Website going well, Megan has done a good job

EMERGENCY PLANNING

PUBLIC COMMENTS

Motion by Trustee Cable and seconded by Trustee Smith to adjourn Regular Board meeting of February 16th, 2023 at 6:54 pm.

Pro Tem Jordan Cable

Deputy Clerk Kendra Minch