

**Town of Nunn Board of Trustees**  
**Regular Meeting**  
**Thursday January 19<sup>th</sup>, 2023**  
**6:00 p.m.**

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER  
BOARD MEETING ROOM

**CALL TO ORDER**

The Regular Meeting of the Board of Trustees of the Town of Nunn for January 19<sup>th</sup>, 2023 was called to order and presided over by Mayor Moon at 6:03 pm.

**ROLL CALL**

Mayor Moon  
Pro Tem Cable  
Trustee Amen  
Trustee Smith-absent, voted via email  
Trustee Frederiksen  
Trustee Kelly  
Trustee Kaus

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion by** Trustee Cable and seconded by Trustee Amen/Kaus to approve the agenda as amended for January 19<sup>th</sup>, 2023. All in favor, Motion carried.

**NEW BUSINESS**

1. George Penrod on CR 29, discussion of Heat Source for 30'x 60' shop behind house, wants to install 1000 gal. Propane heat, burns twice as hot as natural gas, requires less.

Cannot grant a variance, if granted then multiple residents would request a variance. Variance request would have to be reviewed by Fire Chief and Safebuilt. Mayor Moon, Town of Nunn does not allow propane tanks in any home/shop in town. Access to natural gas. Code was put in place for everyone's safety, example, if a fire were to occur, natural gas lines can be shut off as opposed to propane tanks.

**READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION**

**Motion by:** Trustee Cable and seconded by Trustee Amen to forgo the public reading of the minutes for Regular Meeting 12/15/2022, Licensing Authorities and Work Session/Special Meeting of 1/7/2023. All in favor, Motion carried.

**APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION**

*Regular Meeting 12/15/2022, Licensing Authorities and Work Session/Special Meeting 1/7/2023.*

**Motion by** Trustee Cable and seconded by Trustee Kelly to approve the minutes for Regular Meeting 12/15/2022, Licensing Authorities and Work Session/Special Meeting 1/7/2023.  
All in favor, Motion carried.

### **APPROVAL TO PAY BILLS/TREASURER'S REPORT**

1. Amounts that were verified:
- Unpaid Bills \$ 29,958.67
  - Payroll \$40,750.02

**Motion by** Trustee Cable and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 1/19/2023 for \$29,958.67 and \$40,750.02

#### ***Roll Call Vote:***

Mayor Moon-Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen- Yes, Trustee Amen- Yes, Trustee Kelly-Yes, Trustee Smith- Yes (email),

### **APPROVAL OF FINANCIAL STATEMENT**

**Motion by** Trustee Cable and seconded by Trustee Amen to accept the Financial Statement as of 1/19/2023.

#### ***Roll Call Vote:***

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Kelly-Yes, Trustee Smith- Yes (email)

### **TOWN CLERK REPORT**

Cathy Payne-Town Clerk

- This month I am working on end of year filings to include W2's etc.
- Highway Road Use Tax filing
- 2023 Budget was submitted to State, hard copies provided to Trustee's
- Trustees: Prudential Forms to complete, Occupational Accidental Death /Dismemberment form
- Attorney has not provided information for Multi Tap evaluation to date. I will follow up with him this next week
- Work Session for February will have a renewal for Marijuana Licensing Authority

**Motion by** Trustee Cable and seconded by Trustee Kelly to accept the Town Clerk report as of 1/19/2023. All in favor, Motion carried.

### **POLICE REPORT**

- Chief Smith out on FMLA
  - Lt. Germer (Ault), assisted by Sgt. Balltrip
- Tahoe is ready for pick up and charger can be dropped off
  - Tahoe can then to go Rocky Mtn. Auctions for sale, previously approved by Board

**Motion by** Trustee Kelly and seconded by Trustee Amen to accept Police report as stated. All in favor, Motion carried.

**COURT CLERK REPORT**

Megan Johnson

January 10th, 2022

Court 2:00

**Arraignments:**

2 on docket-both paid

**Continuances:**

4 on docket-3 paid, 1 cont. to 2/14/2023

**Deferred Sentences:**

1 on docket-dismissed

Paid Citations:	\$1,785.00
SXO registration	\$25.00
<b>December 2022 Deposits</b>	<b>\$1,810.00</b>

**Motion by** Trustee Cable and seconded by Trustee Amen to accept Court Clerk report as submitted. All in favor, Motion carried.

**MAINTENANCE REPORT**

Upcoming Projects:

- Winter maintenance on summer equipment
- Maintenance planning schedule for 2023
- Cut down trees at park, cemetery, road right of ways
- Circa training monthly in house
- Shed for cemetery in process
- PD landscaping planning and execution early springs
- Fire Hydrant maintenance/testing (weather permitting)
- Truck bed put on Ford
- Blade roads
- Water tap installs
- Work on snow equipment
- Equipment/Truck maintenance
- Speed bump sign stands
- Put speed bumps in
- Sign count and location
- Park cleanup
- Plow Snow as needed
- Need approval to sell unused equipment so we can post for sale!

Yearly Clothing Allowance:  
\$500.00-pants, shirts, other outer wear  
\$250.00- boots, steel toe or safety toe shoes  
**\$750.00 per year/per person**

Upcoming training/conferences:  
CRWA's conference, NIMS training in process, CIRSA ongoing, Sky warn training  
Working to find Class D cert class

**Motion by** Trustee Cable and seconded by Trustee Kaus to accept Maintenance report as submitted. All in favor, Motion carried.

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

#### **OLD BUSINESS**

#### **FINANCE/BUDGET/PERSONNEL/GRANTS**

#### **CODE ENFORCEMENT/FIRE/POLICE**

#### **WATER/STREETS/MAINTENANCE**

**Motion by** Trustee Kaus and seconded by Trustee Amen to approve \$750.00 allowance per public works employee, per year, for work related clothing/shoes.

#### ***Roll Call Vote:***

Mayor Moon-Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen- No, Trustee Amen- Yes, Trustee Kelly-Yes, Trustee Smith- Yes (email),

#### **Extend water moratorium**

**Motion by** Trustee Cable and seconded by Trustee Kelly/Kaus to add an extension of 6 months to our current water moratorium.

#### ***Roll Call Vote:***

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-Yes, Trustee Amen-Yes, Trustee Kelly-Yes, Trustee Smith- Yes (email)

### **PLANNING AND DEVELOPMENT**

Antelope Run, 6 houses and cul-de-sac, they will submit preliminary/final for next review. Development agreement must be completed with Town before they begin digging

#### **EVENTS COMMITTEE**

Per Mayor Moon, Town will not host an Easter event

**PARKS & RECREATION/ CEMETERY GROUNDS**

HRA has someone willing to donate their time and materials to install programmable thermostats in the gymnasium.

**Motion by** Trustee Cable and seconded by Trustee Kelly to approve changing thermostats in the gymnasium by HRA through a licensed electrician.

***Roll Call Vote:***

Mayor Moon- Yes, Trustee Cable-Yes, Trustee Kaus-Yes, Trustee Frederiksen-No, Trustee Amen-Yes, Trustee Kelly-Yes.

Trustee Amen, water meter at the cemetery needs to be marked, it is the valve box and Yes, maintenance will get it marked. Update on First Aid and CPR glasses? Per Mayor Moon, yes, still working on setting those up.

**TECHNOLOGY/LIBRARY/HEALTH & WELFARE**

**EMERGENCY PLANNING**

Working on grant, hope to have more update at next meeting  
Trustee Cable will step in and help set up First Aid, CPR classes

**PUBLIC COMMENTS**

**Motion by** Trustee Cable to adjourn Regular Board meeting of January 19<sup>th</sup>, 2023 at 6:45 pm.

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Mayor Jennifer Moon

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Deputy Clerk Kendra Minch