

**Town of Nunn Board of Trustees
Regular Meeting**

Thursday June 15th, 2023
6:00 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Nunn for June 15th, 2023 was called to order and presided over by Mayor Cable at 6:00 pm.

ROLL CALL

Trustee Amen
Trustee Frederiksen
Trustee Smith
Trustee Kelly
Trustee Kaus
Trustee Asher
Mayor Cable

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Amend the agenda to include:

1. Review of sketch plan for building addition for JB Sittner trucking
2. Juneteenth Holiday

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended for June 15th, 2023. All in favor, Motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Frederiksen/Kaus to forgo the public reading of the minutes for Public Hearing/Regular Meeting 5/18/2023. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Public Hearing/Regular Meeting 5/18/2023

Motion by Trustee Smith and seconded by Trustee Kelly to approve the minutes as amended for Public Hearing/Regular Meeting 5/18/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS

1. Amounts that were verified:
 - Unpaid Bills \$34,664.99
 - Payroll \$37,574.04

Motion by Trustee Smith and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of 6/15/2023 for \$34,664.99 and \$37,574.04.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Smith and seconded by Trustee Amen to accept the Financial Statement as of 6/15/2023.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

- Completed eligibility enrollments for both drinking water funds and waste treatment funds for State of Colorado. We must be listed for any sort of project that may require funding for additional water tank or design of waste treatment
- Police Chief postings were completed this week
- Work Session for July is being moved to the Regular Meeting date of July 20th. We will conduct Work Session then Regular meeting. The Town auditor, Chad Chavies will be here to present the 2022 Audit.
- Completed and working on various Cora requests for Town of Nunn.
- Worked with CIRSA and CEBT for Town insurance coverages, verification processes.
- Completed final HUTF for 2022 filings

POLICE REPORT

Interim Police Chief- Dakota Germer

- Combined 99 calls for service in May; Town of Nunn-90, Ault PD -6, Weld County SO-3, Other- 0
- Issued 23 traffic citations, Nunn Municipal -22, Weld County- 1
- 0 arrest
- Ault PD, completed 8.5 hours of patrol, traffic, and response to calls in Nunn. Per our contract these hours are completed when there is not an officer from Nunn PD on duty. Calls for service-23.
- Officer Balltrip retired on 6/10, Officer Walker is our only officer at this time

COURT CLERK REPORT

Megan Johnson

June 13th, 2023

Court 2:00

Arraignments:

17 on docket- 9 paid, 7 default ordered, 1 cont. to 7/11/2023

Deferred sentences:

1 on docket-dismissed

Trials:

2 on docket- 1 dismissed, 1 guilty plea

VIN inspections	\$25.00
Paid Citations:	\$2,890.00
Grants	\$5,141.22
May 2023 Deposits	\$8,056.22

MAINTENANCE REPORT

5/22/2023-5/25/2023

Opened tree dump 3 times, meeting, pulled batteries gator and mower, weed spray, p/u weed killer and new batteries, fixed light at Town Hall, painted/stained Town Hall sign, Fixed big weed sprayer, set up interview, sent emails, gathered info for State water meeting on 5/23, time cards, replaced batteries gator and mower, blade roads, set up interview on 5/24, watered roads, State water meeting with Richard Hopp,

install A/C office window, cleaned Men's bathroom, blade more roads, picked up Def, interview with Dylan, emailed State regarding no truck signs, checked town after lightning strike, checked cemetery, pushed down roll offs after clean-up day.

5/29/2023-6/1/2023

Checked Tower, mowed Town Hall, opened tree dump for residents, removed bushes at Town Hall and Park, blade roads, picked up Roller, interview with Jenna, Meter Reads, checked meters after reads, spoke with Jake about mapping for Antelope Run, cleaned Town Hall, sprayed Park, cleaned up down tree limbs, Town meeting, job offers to Dylan and Jenna, much more.

6/5/2023-6/9/2023

Checked tower, mowed old baseball field, mowed Willard Park, meeting with CDOT/Weld County, mowed cemetery, mowed Town Hall, water shut offs, mowed tree dump, opened tree dump, training with seasonals, cleaned up trash, picked up trash at Park, sprayed weeds around town, cleaned Town Hall, worked on Roller.

6/12/2023-6/16/2023

Worked on mower, morning meeting, afternoon meeting, checked roads in town, cleaned up trash, worked on in office stuff, much more coming up this week.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

1. Review sketch plan for building addition at 14600 CR 29.5, JB Sittner Trucking
-Adding 6000 sq ft shop, design will match current building

Motion by Trustee Smith and seconded by Trustee Asher to approve preliminary sketch of building addition at 14600 CR 29.5. All in favor, motion carried.

2. Discussion of Juneteenth holiday
-Federal holidays have changed, State recognizes Juneteenth

Motion by Trustee Asher and seconded by Trustee Smith to honor standardized State holiday of Juneteenth (June 19th).

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- No, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

OLD BUSINESS

Adopt Resolution 2023-07

RESOLUTION APPROVING THE TOWN'S PROPOSED MAP DESIGNATING TRUCK ROUTES FOR TRUCKS OR COMMERCIAL VEHICLES OVER TWENTY-SIX THOUSAND AND ONE POUNDS AND APPROVING THE PROPOSED PERMIT FEE FOR OVERWEIGHT VEHICLES.

Motion by Trustee Smith and seconded by Trustee Kelly to adopt Resolution 2023-07.
All in favor, motion carried.

COMMITTEE ASSIGNMENTS: by Mayor Cable

Motion by Trustee Smith and seconded by Trustee Kaus to approve committee assignments as read (listed below). All in favor, motion carried.

PLANNING AND DEVELOPMENT- Board

FINANCE/BUDGET/PERSONNEL/GRANTS- Trustee Frederiksen

1. Mayor Cable received a list of Grants from the State, will send to Trustee Frederiksen, delegate as necessary

PUBLIC SAFETY- *Mayor Cable, Trustee Asher*

1. Code enforcement
 - Intermittent in the past, per Mayor Cable, we are trying to develop processes moving forward, written into our code, different violations have different compliance timeline
 - Trustee Frederiksen suggests we get a new Police Chief hired, then work on code enforcement, in the past the code has been enforced selectively
 - Prior to having a police dept. maintenance was responsible to maintain
 - Letters regarding dog registration were done in error, should have been sent to every resident
 - Who maintains alley ways and easements, how do we define alley vs. easement?
 - Town does not have the personnel to maintain alleys, easements/ power easements
 - Table item until work session, need public input, if maintenance helps maintain alleys, it will be mowed and apply weed killer

PUBLIC WORKS- *Trustee Kaus, Trustee Smith*

1. Meeting with Xcel re franchise agreement, power outages should begin to improve, may not be until early 2024, Xcel starting to review power in this area
2. Trustee Smith attended Hwy 85 Coalition, crossing arms going up at CR 98 and Hwy 85
3. Applying dust suppressant, wet weather has delayed this
4. Tree Dump schedule, several items dumped that were not tree branches. Public Works not here on Fridays, they cannot stop what they are doing every time to open/monitor items being dumped. Designate 2 days during the week, volunteer to help on weekends. If over fill continues in town dumpsters, it is possible we will have to set up roll offs at the tree dump and residents will have to drive their trash to the roll offs. Tumble weeds can be taken to tree dump. Further discussion at July Work Session.
5. Meeting with CDOT and Weld County, given the go ahead to begin proposal to re-open CR 100, possible that it might take years. Anytime 4th Street, and/or 98th is blocked by a train, call Union Pacific at the request of CDOT and Weld County.

PUBLIC OUTREACH/ EVENTS COMMITTEE- *Trustee Kelly, Trustee Amen*

1. Nunn Days, 9/23; stage and movie in the park booked, registration opens this weekend for car show and parade, still accepting sponsors and vendors, food trucks full
2. Town wide yard sale in July
3. National Night out August 2nd
4. Back to square one on Veterans memorial, lost several contacts

ITEMS FOR NEXT WORK SESSION, ITEMS TABLED

1. Tree dump schedule, trash options
2. Who maintains alleys and easements, public input

PUBLIC COMMENTS

1. If anyone is interested in Coffee with the Mayor, please notify Jordan
2. Trustee Kaus, is anyone opposed to changing emails to townofnunn.org; NO

Motion by Trustee Smith and seconded by Trustee Kelly to adjourn Regular Board meeting of June 15th, 2023 at 7:07 pm.

Mayor Jordan Cable

Deputy Clerk Kendra Minch