

**Town of Nunn Board of Trustees
Regular Meeting
Thursday March 16th, 2023
6:00 p.m.**

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Nunn for March 16th, 2023 was called to order and presided over by Mayor Cable at 6:01 pm.

ROLL CALL

Trustee Smith
Trustee Frederiksen
Trustee Kelly
Trustee Amen
Trustee Kaus
Pro Tem Cable

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended to include Committee assignments as #4, for March 16th, 2023. All in favor, Motion carried.

NEW BUSINESS

1. Adopt Resolution 2023-02
A Resolution receiving letter of resignation for Mayor Moon and appointing Pro Tem Cable as Mayor for the Town of Nunn.

Motion by Trustee Smith and seconded by Trustee Kaus/Kelly to adopt Resolution 2023-02.

Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen- Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Pro Tem Cable- Present

2. Oath of Office for Jordan Cable as Mayor
3. Mayor recommendation and vote for Pro Tem

Motion by Trustee Smith and seconded by Trustee Amen accepting recommendation for Sue Frederiksen as Pro Tem.

Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

4. Committee Assignments:

Planning and Development (Board)
Finance/Budget/Personnel (Trustee Frederiksen, Mayor Cable)
Public Safety (Mayor Cable, Trustee Frederiksen)
Public Works (Trustee Smith, Trustee Kaus)
Public Outreach/Events Committee (Trustee Kelly, Trustee Amen)
Grants (Board)

Motion by Trustee Smith and seconded by Trustee Kelly accepting Committee Assignments as read. All in favor, motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kaus to forgo the public reading of the minutes for Regular Meeting 2/16/2023, Work Session 3/4/2023. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Regular Meeting 2/16/2023, Work Session 3/4/2023

Motion by Trustee Smith and seconded by Trustee Kelly/Kaus to approve the minutes for Regular Meeting 2/16/2023, Work Session 3/4/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS

1. Amounts that were verified:
- Unpaid Bills \$60,841.83
 - Payroll \$33,678.88

Motion by Trustee Smith and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 3/16/2023 for \$60,841.83 and \$33,678.88

Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen- Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Smith and seconded by Trustee Kaus to accept the Financial Statement as of 3/16/2023.

Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen- Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

-I have attached an email for Town Board review. I will contact the resident to notify complaints will go to the Nunn PD. Possibly notification was made on Nunn Community Page.

-I have filings for Opioid and Civil Forfeiture reporting that will need to be completed this month along with HUTF.

-Considerations for moving Saturday work session meeting to the first Thursday evening. If we want to change, we can change by Resolution.

- We are preparing scans for water billing 2021, 2022 to current for the water evaluation by Trustee Smith and Trustee Kaus.
- The fee schedule rate increases will be listed in the April newsletter with the May 1st effective date (water and trash charges)
- If we do not have any letters of interest for Trustee opening, would you like me to extend to April 14th?
- We will need to have committee meeting dates for the April newsletter

POLICE REPORT

Interim Police Chief- Dakota Germer

- Nunn PD responded to or initiated a combined total of 71 calls for service in February
Town of Nunn- 57, Ault PD-11, Weld County SO-3
- 7 traffic citations
- 1 arrest
- Ault PD has completed a total of 8 hours of patrol, traffic, and response to calls in Nunn, these were completed while there was not an officer on duty for the Town of Nunn.

COURT CLERK REPORT

Megan Johnson

February 14th, 2023
Court 2:00

Arraignments:

3 on docket

Continuances:

2 on docket

Trial:

1 on docket

VIN inspections	\$50.00
Paid Citations:	\$1,455.00
Feb. 2023 Deposits	\$1,505.00

MAINTENANCE REPORT

2/16/2023-3/16/2023

- Tank check
- Plowed roads
- Blading
- Locates
- Fixed flag pole at Town Hall
- Changed locks at PD
- Put in heater at water tower
- Replaced bad meters
- Looked into water leaks
- Turned water off at leaks
- Cleaned gym
- Completed work in shop
- Completed work orders for water
- Completed water shutoffs
- Cleaned Town Hall

Moved dumpsters
Went to training
Meetings with County and State
Working on summer plan
Repairing signs
Demo ultrasonic meter
Cleaned up oversized trash in dumpsters
Worked on heaters in gym
And much more

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

-Thank you for fixing the flag, where was the leak.
-Share house in attendance, Mayor Cable thanked them for their service to our community

NEW BUSINESS continued

1. Adopt Resolution 2023-03
A Resolution establishing Banking Requirements for the Town of Nunn.

Motion by Trustee Smith and seconded by Trustee Kelly to Adopt Resolution 2023-03
Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen-Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

2. Adopt Resolution 2023-04
Adoption of the 2023 Standard Fee schedule as amended.

Motion by Trustee Smith and seconded by Trustee Kelly to Adopt Resolution 2023-04
Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen-No, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

OLD BUSINESS

FINANCE/BUDGET/PERSONNEL/GRANTS

CODE ENFORCEMENT/FIRE/POLICE

Upcoming committee meetings, take place prior to April 15th

WATER/STREETS/MAINTENANCE

1. Review Water attorney response for split tap request

Motion by Trustee Frederiksen and seconded by Trustee Kelly that we deny the split tap request
347/349 Logan Ave. and require a second tap and water allocation.

Roll Call Vote:

Trustee Smith- No, Trustee Frederiksen-Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- No, Mayor Cable- No (vote ended in tie)

Motion by Trustee Smith and seconded by Trustee Amen to take topic to the work session.

Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen-Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

2. Review and approve amended Maguire Iron Tank Inspection Contract

Motion by Trustee Kaus and seconded by Trustee Smith to approve contract for services submitted by Maguire Iron, contract dated 3-7-2023.

Roll Call Vote:

Trustee Smith- Yes, Trustee Frederiksen-Yes, Trustee Kelly- Yes, Trustee Amen- Yes,
Trustee Kaus- Yes, Mayor Cable- Yes

PLANNING AND DEVELOPMENT

EVENTS COMMITTEE

PARKS & RECREATION/ CEMETERY GROUNDS

Looking for contractors for additional bids, sandstone bid was for \$25,000-\$30,000.00

Need new bid for cinderblock construction, much cheaper

First Aid-CPR classes, Dakota Germer is an instructor, has additional instructors, offered to help organize classes. Offering classes in Ault and Pierce next couple months

SENIOR OUTREACH

TECHNOLOGY/LIBRARY/HEALTH & WELFARE

EMERGENCY PLANNING

PUBLIC COMMENTS

Motion by Trustee Smith and seconded by Trustee Amen/Kelly to adjourn Regular Board meeting of March 16th, 2023 at 6:41 pm.

Mayor Jordan Cable

Deputy Clerk Kendra Minch