

Town of Nunn
Regular Board Meeting
Thursday, March 17th, 2022
6:00 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

Public Hearing
6:00 p.m.

NOTICE OF HEARING FOR ADOPTION BY REFERENCE OF THE “MODEL TRAFFIC CODE” 2020 EDITION, AS THE TRAFFIC ORDINANCE OF THE TOWN OF NUNN, COLORADO.

ORDINANCE NO. 321

AN ORDINANCE REPEALING AND REENACTING TITLE 10, CHAPTER 10.04 OF THE NUNN MUNICIPAL CODE TO ENACT THE 2020 VERSION OF THE MODEL TRAFFIC CODE FOR COLORADO, INCLUDING CERTAIN ADDITIONS OR MODIFICATIONS THERETO, REPEALING ALL ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

1. Overview of Model Traffic Code provided by Chief Smith to open hearing. Codes will be updated as they come forward.

Motion by Trustee Moon and seconded by Trustee Cable to close the Public Hearing at 6:05 p.m. All in favor, Motion carried.

CALL TO ORDER

The Regular meeting of the Board of Trustees of the Town of Nunn for March 17th, 2022 was called to order and presided over by Mayor Tinsley at 6:05 p.m.

ROLL CALL

Mayor Tinsley
Trustee Moon
Trustee Frederiksen
Trustee Wright
Trustee Cable
Trustee Amen

ABSENT

None

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Motion by Trustee Moon and seconded by Trustee Frederiksen to approve the agenda as submitted of March 17th, 2022. All in favor, Motion carried.

READING OF MINUTES OF PREVIOUS MEETINGS – REGULAR MEETING OF 02/17/2022, MARIJUANA LICENSING AUTHORITY MEETING OF 02/17/2022

Motion by Trustee Moon and seconded by Trustee Frederiksen to forgo the public reading of the minutes for the Regular Meeting of 02/17/2022, Marijuana Licensing Authority Meeting of 02/17/2022. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS – REGULAR MEETING OF 02/17/2022, MARIJUANA LICENSING AUTHORITY MEETING OF 02/17/2022

Motion by Trustee Moon and seconded by Trustee Frederiksen to approve the minutes of the Regular Meeting of 02/17/2022, Marijuana Licensing Authority Meeting of 02/17/2022. All in favor, Motion carried.

APPROVAL TO PAY BILLS/TREASURER’S REPORT

1. Amounts that were verified:

- Unpaid Bills \$47,464.50
- Payroll \$27,601.67

Motion by Trustee Moon and seconded by Trustee Amen to approve and pay the unpaid bills and payroll as of 03/17/2022 for \$47,464.50, \$27,601.67.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Moon and seconded by Trustee Wright to accept the Financial Statement as of 03/17/2022.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

TOWN CLERK REPORT

Cathy Payne-Town Clerk

1. Waste Management enacted a change on the Town dumpster account in October 2021. We have only been charged for overages on this account. Despite attempts to correct the billing, it did not happen until this month. We now have an outstanding balance of \$9562.60. This will be settled this month and future billings should be accurate.
2. The online bill pay for water payments has been set up and Candice ran through two citizen payments as a trial this month. We will need to provide announcement with the letter to the residents along with the rate increases and conservation plans for summer months.
3. I have included the draft that I sent out earlier for water rates to review under Water/Streets section as I did not receive any emails of comments. I would like to consider lower tier rates as the suggestions from the Work Session of March 5th reflect double tier amounts. If families need to garden for source of food due to rising costs, we may only need to increase these tiers 1.00-2.00 for each tier. I will complete the new rate sheet to include all fee changes and then provide a final draft. We can provide one mailing in April to cover rates and conservation plans.
4. The Town of Nunn Election Ballots were mailed earlier this week to registered voters. Election Day at Town Hall will be open from 7:00 a.m. to 7:00 p.m. The three election judges will be in attendance for counting and any voting. The Town will provide lunch and payment for services.
5. I will be preparing for a CAV visit with the State of Colorado Water Conservation Board to discuss the Town of Nunn participation in the National Flood Insurance Program. We have not had any CAV visits for 11 years. The meeting will be the end of April. Permits within Special Flood Hazard areas issued since 2017 will need to be compiled.

POLICE REPORT

1. There are currently two applicants which were offered conditional offers and they have accepted. They have started the process of backgrounds, psychologicals and physicals.
2. Chief Smith has had mandatory training with victim advocates and has identified a few procedures that need to be implemented to keep the Town from liability.
3. Schedules will be changing beginning April 1st. Chief Smith will be working Wednesday through Saturday and Officer Balltrip will be working Sunday through Wednesday until new hires are trained.

COURT CLERK REPORT

March 8th, 2022

Court 2:00 p.m.

Arraignments:

- 5 on the docket- 2 paid, 1 continued to 4/12/22, 2 OJW/Default ordered

Continuances:

- 2 on docket- 1 dismissed, 1 deferred sentence(paid)

Payment Plans:

- 4 on docket-3 paid, 1 that had previously been ordered restitution defaulted and will be sent to collections.

Paid Citations:	\$1,952.50
Nunn Officer VIN Inspections:	\$ 50.00
February 2022 Deposits:	\$2,077.50

MAINTENANCE REPORT

2/17/22-3/17/22

- Tank check
- Plowed roads
- Blading
- Locates
- Put in heater at water tower
- Read meters
- Looked into water leaks
- Cleaned gym after party and basketball
- Shop clean up
- Did work orders for water
- Water shut offs
- Clean Town Hall
- Checked cameras at park
- Moved dumpsters
- Put cameras on dumpsters
- Worked on shop and public works area
- Fixed plow mount on dump truck
- Went to training
- Fixed Logan Street
- Had tree falling class
- Talked with railroad
- Had public works meeting

Motion by Trustee Cable and seconded by Trustee Wright to create a committee for speed limit evaluation and stop signs, chaired by Trustee Frederiksen and co-chaired by Trustee Cable.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

Motion by Trustee Cable and seconded by Trustee Wright to approve \$1,000 for emergency expenditure on signs if needed by Kyle.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

Motion by Trustee Cable and seconded by Trustee Wright to approve road grader parts in the amount of \$2,328.68.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

NEW BUSINESS

1. **Adopt: ORDINANCE NO. 321**, AN ORDINANCE REPEALING AND REENACTING TITLE 10, CHAPTER 10.4 OF THE NUNN MUNICIPAL CODE TO ENACT THE 2020 VERSION OF THE MODEL TRAFFIC CODE FOR COLORADO, INCLUDING CERTAIN ADDITIONS OR MODIFICATIONS THERETO, REPEALING ALL ORDINANCES IN CONFLICT THEREWITH, AND PROVIDING PENALTIES FOR VIOLATION THEREOF

Motion by Trustee Cable and seconded by Trustee Moon to Adopt Ordinance NO. 321.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

2. **Adopt:** Resolution 2022-04, A RESOLUTION AUTHORIZING THE TOWN CLERK TO APPOINT JUDGES OF ELECTION FOR THE REGULAR MUNICIPAL ELECTION TO BE HELD ON TUESDAY, APRIL 05, 2022.

Motion by Trustee Cable and seconded by Trustee Amen to Adopt Resolution 2022-04.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

OLD BUSINESS

Question from Trustee Amen regarding hiring someone previously who shredded the trees. Trustee Moon suggested opening it up to the public to come get a truck load per person.

Motion by Trustee Amen and seconded by Trustee Moon to give away tree trimmings to the public, one truck load per person. All in favor, Motion carried.

FINANCE/BUDGET/PERSONNEL/GRANTS

Trustee Moon discussed a grant writing class that will be available this summer in Ft. Collins. She would like to discuss it further at the next Work Session.

CODE ENFORCEMENT/FIRE/POLICE

1. Approve Contract with Coast Professional Collection Agency

Motion by Trustee Cable and seconded by Trustee Wright to approve the contract with Coast Professional Collection Agency.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

2. Approve expenditures submitted

Motion by Trustee Cable and seconded by Trustee Wright to approve the marking of two patrol vehicles in the amount of \$1,640.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

Motion by Trustee Cable and seconded by Trustee Wright to approve Stalker radar quote of \$271 for remote and tuning forks.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

Motion by Trustee Cable and seconded by Trustee Wright to approve uniform packages totaling \$4,000 for two new hires.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

WATER/STREETS/MAINTENANCE/SEWER

Final review of water rates and comments
-Tabled until next Work Session

PLANNING AND DEVELOPMENT

None

PARKS/CEMETERY/GROUNDS/RECREATION

1. Approve expenditures submitted

Motion by Trustee Cable and seconded by Trustee Amen to approve purchase of a chainsaw in the amount of \$819.00.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

Motion by Trustee Cable and seconded by Trustee Amen to approve fertilizer for the park in the amount of \$503.93.

Roll Call Vote:

Mayor Tinsley-Yes, Trustee Moon -Yes, Trustee Frederiksen -Yes, Trustee Wright-Yes, Trustee Cable-Yes, Trustee Amen-Yes, Motion Carried.

TECHNOLOGY

None

EMERGENCY PLANNING

None

PUBLIC COMMENTS

None

Motion by Trustee Moon and seconded by Trustee Wright to adjourn the Regular Board Meeting of March 17th, 2022 at 7:05 p.m. All in favor, Motion Carried.

Mayor Terry Tinsley

Assistant Megan Johnson