

Town of Nunn Board of Trustees

Thursday May 18th, 2023

Public Hearing

Preliminary Plan review for Antelope Run

6:00 pm

Regular Meeting

6:30 p.m.

WHICH IS OPEN TO THE PUBLIC AT THE NUNN COMMUNITY CENTER
BOARD MEETING ROOM

CALL TO ORDER

Public Hearing and Preliminary Plan review for Antelope Run, was called to order, and presided over by Mayor Cable at 6:01 pm.

Eight residential lots with water/septic, all documents provided are adequate and pending no major changes will move forward. Variance request is due to Town code (17-10 130) stats that the front door must face the street; due to large lot size and terrain, some of these homes will be constructed at a slight angle. Gas lines will be underground, electrical line placement still to be determined by Xcel.

Adjourn Public Hearing at 6:14pm.

CALL TO ORDER

The Regular Meeting of the Board of Trustees of the Town of Nunn for May 18th, 2023 was called to order and presided over by Mayor Cable at 6:14 pm

ROLL CALL

Trustee Amen
Trustee Frederiksen
Trustee Smith
Trustee Kelly
Trustee Kaus
Trustee Asher
Mayor Cable

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Amend agenda to include Variance request for Antelope Run.

Motion by Trustee Kelly and seconded by Trustee Asher to approve the agenda as amended for May 18th, 2023. All in favor, Motion carried.

NEW BUSINESS

READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION

Motion by Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Work Session/Special Meeting 4/6/2023, Regular Meeting 4/20/2023, Special Meeting 4/27/2023, Work Session/Special Meeting 5/4/2023. All in favor, Motion carried.

APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION

Work Session/Special Meeting 4/6/2023, Regular Meeting 4/20/2023, Special Meeting 4/27/2023, Work Session/Special Meeting 5/4/2023

Motion by Trustee Smith and seconded by Trustee Kelly to approve the minutes for Work Session/Special Meeting 4/6/2023, Regular Meeting 4/20/2023, Special Meeting 4/27/2023, Work Session/Special Meeting 5/4/2023. All in favor, Motion carried.

APPROVAL TO PAY BILLS

1. Amounts that were verified:
 - Unpaid Bills \$41,055.24
 - Payroll \$34,796.24

Motion by Trustee Smith and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of 5/18/2023 for \$41,055.24 and \$34,796.24

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

APPROVAL OF FINANCIAL STATEMENT

Motion by Trustee Smith and seconded by Trustee Amen to accept the Financial Statement as of 5/18/2023.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

TOWN CLERK REPORT

Cathy Payne-Town Clerk

Chad Chavies conducted interviews and has picked up materials for the 2022 Town Audit this week. He is tentatively planning for an audit presentation either the work session or regular meeting in July. Drylanders 4-H will be cleaning the Mountain View Cemetery on May 22nd for Memorial Day. The State Water Quality Dept. will be here May 23rd to meet with Richard Hopp and Kyle to conduct our sanitary survey.

The previous notification for the grow operation in town had a date of May 22nd for corrections of minor infractions. I will forward as soon as I receive an update from the State.

Kendra is gathering information for the June 1st work session as Waste Management is no longer under contract. We will need to renew or possibly consider another trash company. She is checking with alternative sources for trash hauling.

Kendra and Megan mailed out 43 log license code letters on May 5th. By May 18th they have had 8 residents register a total of 13 dogs.

Kendra attended virtual information for the Water Works billing system that will change in 2024. She will provide a summary for the Work Session of June 01.

Reminder for Nunn website, please send any corrections or suggestions to Megan at townofnunn@ezlink.com.

Newsletter suggestions to Kendra at townofnunn.tech@ezlink.com

I will be out of the office from May 23rd to May 30th, I can be reached on my personal cell phone if needed.

POLICE REPORT

Interim Police Chief- Dakota Germer

-89 calls for service
-19 Ault, 70 Ken and Lance
-19 tickets
-Central Square RMS not available until end of 2023, waiting for final cost estimates, will have to renew with Crime star

COURT CLERK REPORT

Megan Johnson

May 9th, 2023
Court 2:00

Arraignments:

6 on docket- 4 paid, 2 default ordered

Deferred sentences:

1 on docket-dismissed

VIN inspections	\$25.00
Paid Citations:	\$1,519.49
SXO Registration:	\$25.00
Grants	\$3,594.45
April 2023 Deposits	\$5,163.94

MAINTENANCE REPORT

4/20/2023-5/18/2023

Installed toilets at museum, picked up water truck from the shop, picked up roller, posted seasonal job, bits changed on grader, installed meters, check the town every day for standing water, Town Hall and Park water turned on, Water stuff for State review, meeting with reps, mower gear up for summer, meetings, tank check, blading, locates, working on heater at water tower, hand-read all meters in process, cleaned gym, work in the shop, water work orders, water shutoffs, cleaned Town Hall, moved dumpsters, worked on budget for roller and seasonal, working on summer plan, repairing signs, GIS mapping, cleaned up oversized trash in dumpsters.

Public Works new hours Monday-Thursday 7 am – 5:30 pm, one person on call on Fridays for emergencies. In effect until from May 22nd until Veterans Day, then we will return to 7am – 4pm for the winter months.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

OLD BUSINESS

1. Review variance request and submitted site plan for 302 Nunn Meadows
-proposed storage garage is a 60x40 pole barn, to use until water moratorium is lifted and they can build a home.

Motion by Trustee Kelly and seconded by Trustee Smith to approve variance request for 302 Nunn Meadows.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Present

PLANNING AND DEVELOPMENT

1. Vote for approval for Antelope Run Preliminary Plan Review

Motion by Trustee Smith and seconded by Trustee Kelly conditionally approve the subdivision plan for Antelope Run, with concerns and finer points to be addressed by town engineer and no significant changes to re division of lots and easements

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

2. Vote on Variance request for Antelope Run

Motion by Trustee Smith and seconded by Trustee Kelly to approve Variance which allows the front door of future homes to not face the street per our code due to site location and terrain, under the guidance of the town engineer.

Roll Call Vote:

Trustee Amen- Yes, Trustee Frederiksen- Yes, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

FINANCE/BUDGET/PERSONNEL

PUBLIC SAFETY

- Trustee Frederiksen, Trustee Asher and Trustee Kelly will be ready to present their information regarding the Nunn PD at the Work Session on 6/1/2023
- Still trying to arrange a meeting with Emergency management in Greeley, current weather situations have made that very difficult. Trustee Asher to begin working on water mitigation plans for next year's budget, grants.
- Continuous rains have made things difficult, overdue on applying dust suppressant.

PUBLIC WORKS

- change to 4 10-hour days, May to November, then return to 4 8-hour days.
- trail period, revisit in 2 months

Motion by Trustee Kaus and seconded by Trustee Smith to approve, 4 10-hour work week for public works employees. All in favor, Trustee Frederiksen and Trustee Amen opposed.

Roll Call Vote:

Trustee Amen- No, Trustee Frederiksen- No, Trustee Smith-Yes, Trustee Kelly- Yes,
Trustee Kaus- Yes, Trustee Asher- Yes, Mayor Cable- Yes

PUBLIC OUTREACH/ EVENTS COMMITTEE

- Dakota working on a date for CPR class, push back to weekend in July so we can put notice in newsletter
- Veterans lunch, choose a date, also put in July newsletter
- Put flags up for Memorial Day

GRANTS

ITEMS FOR NEXT WORK SESSION, ITEMS TABLED

- Discussion with Xcel and Atmos, future availability of propane
- new fuel tank at grader shed
- Crime star renewal

PUBLIC COMMENTS

Motion by Trustee Smith and seconded by Trustee Amen to adjourn Regular Board meeting of May 18th, 2023 at 7:03 pm.

Mayor Jordan Cable

Deputy Clerk Kendra Minch