

**Town of Nunn**  
***Marijuana Licensing Authority***  
***Regular Meeting***  
Thursday February 20th, 2025  
6:00 pm

**Marijuana Licensing Authority**

**CALL TO ORDER**

The Marijuana Licensing Authority for the Town of Nunn for February 20th, 2025 was called to order and presided over by Mayor Cable at 6:01 pm.

**ROLL CALL**

Trustee Smith	Trustee Kelly	Trustee Kaus-absent	
Trustee Asher	Trustee McSwain	Trustee Buxton	Mayor Cable

1. Review local licensing renewal application for Dolce Vita, Medical Cultivation facility #403R-02007  
Trustee Asher requests 3 corrections on application; single box checked at top, "yes" to revisions and initial next to note on last page.

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve local license renewal for Dolce-Vita #403-02007, contingent upon 3 corrections.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee Buxton- Yes, Trustee McSwain-Yes, Mayor Cable-Yes

2. Review local licensing renewal application for NoCo Farms LLC., Retail Cultivation facility #403R-01387  
**Motion by** Trustee Smith and seconded by Trustees Buxton/Kelly to approve local license renewal for NoCo Farms LLC. #403R-01387.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes

3. Review local licensing renewal application for Spcy Canna LLC., Retail Cultivation facility #403R-01263  
**Motion by** Trustee Smith and Trustee Kelly to approve local license renewal for Spcy Canna LLC. #403R-01263.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

**Motion by** Trustee Smith and seconded by Trustee Kelly to adjourn the Marijuana Licensing Authority at 6:06 pm. All in favor, motion carried.

**Regular Meeting**

**CALL TO ORDER**

The regular meeting of the Board of Trustees for the Town of Nunn for February 20th, 2025 was called to order and presided over by Mayor Cable at 6:15 pm.

**ROLL CALL**

Trustee Smith	Trustee Kelly	
Trustee Kaus (present at 6:20pm)	Trustee Asher	
Trustee McSwain	Trustee Buxton	Mayor Cable

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve the agenda as amended for February 20<sup>th</sup>, 2025. Amended to include discussion, possible vote, regarding new email system under technology.  
All in favor, motion carried.

### **READING OF MINUTES OF PREVIOUS MEETINGS/WORK SESSION**

**Motion by** Trustee Smith and seconded by Trustee Kelly to forgo the public reading of the minutes for Special Meeting 1/14/2025, Marijuana Licensing Authority/Regular Meeting 1/23/2025, Work Session 2/6/2025.

All in favor, motion carried.

### **APPROVAL OF MINUTES OF PREVIOUS MEETING/WORK SESSION**

*Special Meeting 1/14/2025, Marijuana Licensing Authority/Regular Meeting 1/23/2025, Work Session 2/6/2025*

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve the minutes listed above.

All in favor, motion carried.

### **APPROVAL TO PAY BILLS**

Amounts that were verified:

- Unpaid Bills \$47,697.17
- Payroll \$40,140.53

**Motion by** Trustee Smith and seconded by Trustee Kelly to approve and pay the unpaid bills and payroll as of February 20th, 2025 for \$47,697.17 and \$40,140.53

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly- Yes, Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes

### **APPROVAL FOR STATEMENT OF FINANCIAL POSITION**

**Motion by** Trustee Smith and seconded by Trustee Buxton to accept the Statement of Financial Position as of February 20th 2025.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

### **TOWN CLERK REPORT**

#### Cathy Payne-Town Clerk

- Attended grant meetings for Safer Streets, FEMA/Bric and CDBG
- Set up Bidnet.com for requests, proposals for the Town of Nunn, required for Federal funded grants
- Completed filings: HUTF, Payback Colorado
- Working on IRS and 2024 audit information
- \*Notified that IRS will not be coming

#### Kendra Minch-Deputy Clerk

- January water loss 601,100 gallons
- Nexbillpay and Sequoyah
  - we were able to set up to charge customers paying by credit card, and no charge for ACH
  - auto pay will run on 9<sup>th</sup> of the month
  - Town of Rico (half our size) 60% paperless, 70% auto pay with Sequoyah
- Resident on 2<sup>nd</sup> Street inquiring if 2<sup>nd</sup> Street has been turned over to the town for maintenance. Also, has concerns about large property south of 2<sup>nd</sup> Street and extends to 4<sup>th</sup> Ave., regarding mowing and fire mitigation
  - \*Town will attempt to contact resident at 4<sup>th</sup>/29<sup>th</sup> regarding possibly mowing a fire break around exterior
  - \*Town to send demand letter describing requirements of road condition prior to turning over to Town

### **POLICE REPORT**

#### Rick Florence-Police Chief

- Office Stein will be on his own starting March 2, 2025
- Attended CACP training in Broomfield for new chiefs
- Attended 3 days of leadership class, final 2 days held in March
- Took delivery of the 2020 Tahoe and got rid of 2016 explorer
- Took delivery of 2 rifles we ordered and sold the 3 older rifles for \$750.00 each
- Received fingerprint readers from CBI, no charge
- Calls; 3 medical, 6 AOA, calls for service 167
  - \*Need to create policy for using finger print readers, reviewing other towns policy
  - \*Blue envelope/sticker program, used to identify people with autism or other at-risk individuals

### **COURT CLERK REPORT**

Court date February 11th

**Arraignments:** 5 on docket; 1 paid, 2 payment plans, 2 deferred sentences dismissed

Paid citations:	\$1,045.00
VIN Inspections:	\$50.00
SXO Registration	\$75.00
PD Reports	\$75.00
<b>January 2025 deposits</b>	<b>\$1,245.00</b>

### **MAINTENANCE REPORT**

**\*Report provided to the Board**

-Colegate is working on the new ducting

-Meeting with Colorado Tree Coalition 2/21/2025

### **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

-no members of the public in attendance

### **NEW BUSINESS**

1. Lisa Bugbee, new director of Northern Plains Public Library (Ault, Pierce, Nunn, Carr)

-survey to complete, public needs, Town will post

-public computers and printing available

2. Resolution 2025-04 Regular Fee schedule, amending to include citation credit card processing fee

**Motion by** Trustee Smith and seconded by Trustee Kelly to adopt Resolution 2025-04.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

3. Resolution 2025-05 Resolution Establishing Grant signing authority

**Motion by** Trustee Smith and seconded by Trustee Kelly to adopt Resolution 2025-05.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Asher-Present, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

### **OLD BUSINESS**

1. Vote, ROW for agriculture road access off County Road 98, 47995 CR 29, Fawn Leaf present

**Motion by** Trustee Smith and seconded by Trustee Kaus to approve right of way.

**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes, Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes

2. Email account update

-Microsoft, townofnunnco.gov address

-previous EZ link emails available for as long as we need, goal is a smooth transition and ample training

-cost is \$100.00 per 5 email accounts, per year

-PD email will remain on their own .gov

### **PUBLIC COMMENTS**

-no members of the public in attendance

### **PLANNING AND DEVELOPMENT**

### **FINANCE/BUDGET/PERSONNEL**

### **PUBLIC SAFETY (Police, Code Enforcement, Emergency Management)**

### **PUBLIC WORKS (Facilities, Parks, Cemetery, Water, Technology)**

1. Review Colegate Heating quote for furnace replacement at Town Hall  
**Motion by** Trustee Buxton and seconded by Trustee Kaus approve spending \$2,000.00 to replace furnace.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes Trustee Asher-Yes, Trustee McSwain-Yes, Trustee Buxton-Yes, Mayor Cable-Yes
2. Quality Well & Pump quote for repairs to under tower well  
**Motion by** Trustee Smith and seconded by Trustees Kelly/Kaus to approve Quality Well & Pump repairs for a total of \$75,100.41, out of savings.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes
3. Community garden committee, sub-committee of Public Works, chair is Trustee Buxton  
**Motion by** Trustee Smith and seconded by Trustee Kelly to approve community garden committee.  
All in favor, motion carried.

### **PUBLIC OUTREACH/EVENTS (Events, Senior Center, Veterans)**

#### **GRANTS**

1. Master Water Plan grant, evaluate our water system, future infrastructure needed  
-Obtained bid from engineer  
-80/20 labor match  
-\$13,728.00 cash match  
**Motion by** Trustee Smith and seconded by Trustee Kelly to approve grant submittal and \$13,728.00 match.  
**Roll Call Vote:** Trustee Smith-Yes, Trustee Kelly-Yes, Trustee Kaus-Yes Trustee Asher-Yes, Trustee McSwain- Yes, Trustee Buxton-Yes, Mayor Cable-Yes

### **ITEMS TABLED UNTIL NEXT WORK SESSION**

#### **PUBLIC COMMENTS**

-no members of the public in attendance

**Motion by** Trustee Smith and seconded by Trustee Kelly to adjourn the Regular Board meeting of February 20th, 2025 at 6:45 pm. All in favor, motion carried.

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Mayor Jordan Cable

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Deputy Clerk Kendra Minch